

EAST GRAND RAPIDS PUBLIC SCHOOLS
2915 Hall Street SE
East Grand Rapids, MI 49506

James E. Morse, Ed.D.
Superintendent

Superintendent's Office
Phone: (616) 235-3535
FAX: (616) 235-6730

NOTICE

A **REGULAR MEETING** of the Board of Education will be held on **Thursday, July 1, 2004 at 5:30 p.m.** at Woodcliff Center, Community Board Room, 2915 Hall SE, East Grand Rapids, MI 49506. Phone number for information is 235-3535.

PURPOSE is the ANNUAL ORGANIZATIONAL MEETING – 5:30 P.M.

Administration of Oath to re-elected Board of Education members.
Election of Officers for 2004-2005 school year.

Discussion Item:

Michigan Law on Conflict of Interest
First Reading of Revised Policy #8332 (Hazing)

Consent Agenda:

Approval of Minutes of Regular Meeting of 6/17/04
Appointment of Legal Counsel
Authorization to transfer budget line items.
Designation of Depositories
Authorization for Superintendent, Asst. Supt. for Business and Board Treasurer to sign checks.
Authorization for Superintendent or Asst. Supt. for Business to hire, accept resignations, and terminate certified staff and support personnel.
Authorization for Superintendent or Asst. Supt. for Business to invest funds and to transfer funds between banks or funds.
Authorize District to Utilize Electronic Transactions of Funds.
Authorization for Superintendent, Asst. Supt for Business, and Head Bookkeeper to make written or oral requests for transfer of funds.
Authorize the Superintendent or Asst. Supt. For Business to handle Fund Modifications.
Authorization for signatures on checking accounts.
Appointment of auditors.
Adoption summer tax collection.
Authorization to approve Letters of Agreement with EGREA and EGRASE.
Approve Resolution for membership in Michigan High School Athletic Association.
Approval of Board of Education memberships and dues, conferences and activities.
Approval for Board members to attend MASB, MASA or KIASB conferences and activities.
Approval of Section 6 Non-Resident students.

Action Items:

Approval of Middle School Science Textbooks
Second Reading and Approval of Policies #8320, #8383, and #8390
Approval of Official Meeting Dates for 2004-2005 school year.
Nominations for MASB Board of Directors.
Periodicals for the Board of Education.
Approval of a State Aid Anticipation Loan Resolution
Demolition of Wealthy Coal Bin

Notice for Board of Education's

Organizational Meeting

July 1, 2004

Page 2

Approval of Study Leave

Approval of Superintendent Goals for 2004-2005

Administrative Reports

Board/Administrator Retreat

Board Technology Update

Board Member Reports

Appointments of Representatives to Committees and Organizations

Sincerely,

Beth R. Lent, President

East Grand Rapids Board of Education

- Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506.
- ** If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. James Morse at 235-3535

aht 6/29/04

EAST GRAND RAPIDS PUBLIC SCHOOLS
Kent County, Michigan

ORGANIZATIONAL MEETING of the East Grand Rapids Board of Education

Community Board Room at Woodcliff Center
2915 Hall Street SE
East Grand Rapids, MI 49506

Thursday, July 1, 2004 - 5:30 p.m.

AGENDA

(Please note date, time and location.)

1. Organizational Meeting Called to Order – Current President
2. Administration of Oath and Welcome to Newly Re-Elected Board Members
3. Election of Officers - 2004-05
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Treasurer
4. Acknowledgment of Guests
5. Public Comments
6. Communications to and from the Board

Discussion Items:

7. Michigan Law on Conflict of Interest (PA 317 of 1968 and PA 145 of 1997)
 - a. Letter of Disclosure
8. First Reading of Revised Policy #8332 (Hazing) - (Enclosure #8)

Action Items - Consent Agenda:

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the items in the Consent Agenda, Numbers 9 through 28.

9. Approval of Minutes of REGULAR MEETING of 6/17/04 (Enclosure #9)
10. Appointment of Legal Counsel (Enclosure #10)
11. Authorize the Superintendent or Assistant Superintendent for Business to Transfer Budget Line Funds (Enclosure #11)
12. Designation of Depositories (Enclosure #12)
13. Authorize the Superintendent, Assistant Superintendent for Business, and Board Treasurer to Sign Checks (Enclosure #13)
14. Authorize the Superintendent of Schools or his Designee to Hire, Accept Resignations, and to Terminate Employment for Certificated Staff (Enclosure #14)
15. Authorize the Superintendent or Assistant Superintendent for Business to Hire, Accept Resignations, and to Terminate, When Necessary, Support Personnel (Enclosure #15)
16. Authorize the Superintendent or Assistant Superintendent for Business to Invest Funds (Enclosure #16)
17. Authorize the Superintendent or Assistant Superintendent for Business to Transfer Funds (Enclosure #17)
18. Authorize District to Utilize Electronic Transactions of Funds (Enclosure #18)
19. Authorize the Superintendent, Assistant Superintendent for Business, Head Bookkeeper, and Assistant Bookkeeper to Make Written or Oral Requests for Transfer of Funds (Enclosure #19)
20. Authorize the Superintendent or Assistant Superintendent for Business to Transfer Funds from the General Fund to the Food Service Fund, Athletic Fund or Student Activity Fund, and to Make Fund Modifications as Necessary (Enclosure #20)
21. Authorizations for Signatures on Checking Accounts (Enclosure #21)
22. Appointment of Auditors (Enclosure #22)
23. Adoption of the Summer Tax Collection (Enclosure #23)

Background: The Board of Education needs to renew authorization of a summer tax collection.

Recommendation: Motion to authorize a summer tax collection as presented in Enclosure #23.

24. Authorization to Approve Letters of Agreement With EGREA and EGRASE (Enclosure #24)

Background: Dr. Morse and Mr. Derks, Assistant Superintendent for Business, request that they have authorization to approve Letters of Agreement with EGREA and EGRASE as presented in Enclosure #24.

Recommendation: Motion to approve the Resolution as listed in Enclosure #24.

25. Resolution for Membership in Michigan High School Athletic Association (Enclosure #25)

Background: The Board of Education is asked to approve District Membership in the Michigan High School Athletic Association for the 2004-05 school year.

Recommendation: Motion to approve the Resolution to voluntarily join the Michigan High School Athletic Association from August 1, 2004, through July 31, 2005.

26. Approval of Board of Education Memberships and Dues (Enclosure #26)

Background: The Board asked to have all memberships in organizations reviewed at the Organizational Meeting

Recommendation: Motion to renew institutional memberships in the following organizations and pay the dues required as listed in Enclosure #26.

<u>Name</u>	<u>2004-05 Dues</u>
Michigan Association of School Boards, Inc.	\$4,206.00
MASB Legal Trust Fund	Waived for 04-05
Kent School Board Association	\$50.00

27. Approval for Board of Education Members to attend any or all MASB, MASA, or KIASB conferences and activities

Background: Pre-approval is needed to attend MASB, MASA and KIASB conferences, workshops, and activities.

Recommendation: Motion to approve Board of Education members attendance at MASB, MASA, and KIASB conferences, workshops, and activities.

28. Approval of Section 6 Non-Resident Students (Enclosure #28)

Background: Each year, we approve additional Section 6 non-resident students.

Recommendation: Motion to approve the Section 6 non-resident students as recommended by the Superintendent in Enclosure #28.

Other Action Items:

29. Approval of Middle School Science Textbooks – Mrs. Vettese (Enclosure #29)

Background: After a thorough review and discussion, the Middle School Science Department is requesting a new textbook series for Grades 6-8. Mr. John Burke will present the selected texts.

Recommendation: Motion to approve the Middle School science textbooks as recommended by the Assistant Superintendent of Instruction.

30. Second Reading and Approval of Revised Board Policy #8320 - Student Use of Electronic Communication Devices (Enclosure #30)

Background: The Board had a first reading of revised Board Policy #8320 – Student Use of Electronic Communication Devices at the regular meeting on June 17, 2004.

Recommendation: Motion to approve revised Board Policy #8320 – Student Use of Electronic Communication Devices as recommended by the Board Policy Committee and the Superintendent.

31. Second Reading and Approval of Revised Board Policy #8383 –Procedures for Discipline (Enclosure #31)

Background: The Board had a first reading of revised Board Policy #8383 –Procedures for Discipline at the regular meeting on June 17, 2004.

Recommendation: Motion to approve Board Policy #8383 – Procedures for Discipline as recommended by the Board Policy Committee and the Superintendent.

32. Second Reading and Approval of Revised Board Policy #8390 – Suspension Procedures (Enclosure #32)

Background: The Board had a first reading of Board Policy #8390 – Suspension Procedures at the regular meeting on June 17, 2004.

Recommendation: Motion to approve Board Policy #8320 – Student Use of Electronic Communication Devices as recommended by the Board Policy Committee and the Superintendent.

33. Official Meeting Dates for the 2004-05 School Year (Enclosure #33)

Background: See Enclosure #33.

Recommendation: Motion to authorize Board Meetings as listed in Enclosure #33.

34. Nominations for the MASB Board of Directors

Background: The Board received a letter from the Michigan Association of School Boards inviting nominations for the MASB Board of Directors. Nominations may be considered at this Board Meeting.

Recommendation: Board direction requested.

35. Periodicals for the Board of Education

Background: Last year the Board received *Phi Delta Kappan* (Lent, and Stein), *American School Board Journal* (Ellis, Kuras, Lent, and Stein), and *Education Week* (Ellis, Kuras, and Stein). The administration would like direction as to the periodicals to be ordered for 2004-05.

Recommendation: Board direction requested.

36. Approval of a School Bond Loan Resolution (Enclosure #36)

Background: The district borrows annually from the School Bond Loan Program to assist in making our debt retirement payments. The application for the 2004-2005 borrowing needs to be applied for prior to August 1, 2004.

Recommendation: Motion to approve the attached resolution authorizing the district to borrow funds from the Michigan School Bond Loan Program as presented.

37. Demolition of Wealthy Coal Bin

Background: At the Maintenance Building at the Wealthy Elementary site, we have a coal bin that needs demolition and fill. The Facilities Committee has discussed this project. Bid specs were developed by Horizon Environmental and request for Proposals were sent to a number of contractors. This project is budgeted in the Sinking Fund.

Recommendation: Motion to award a contract to H & M Demolition Companies in the amount of \$38,036.00.

38. Approval of a Study Leave

Background: Grand Rapids Rotary has invited Dr. Morse to lead a Group Study Exchange to Japan from October 23 – November 21, 2004. The Personnel Committee recommends a two week study leave, a one week conference leave, and a one week vacation. Dr. Morse and Rotary will cover all expenses.

Recommendation: Motion to approve Dr. Morse leading a Rotary International Group Study Exchange to Japan from October 23 – November 21, 2004.

39. Approval of Superintendent Goals for 2004-2005 (Enclosure #39)

Background: The Board has reviewed the Superintendent's Goals at previous meetings.

Recommendation: Motion to approve the Superintendent's Goals for 2004-2005 per Enclosure #39.

40. Administrative Reports

A. Superintendent

Board/Administrator Retreat

B. Assistant Superintendent for Business

C. Assistant Superintendent for Instruction

Board Technology Update – Mr. Jenkins

41. Board of Education Members' Report

Appointments of Representatives to Committees and Organizations – Mrs. Lent

42. Adjournment

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