

EAST GRAND RAPIDS PUBLIC SCHOOLS
Kent County, Michigan

ORGANIZATIONAL MEETING of the East Grand Rapids Board of Education

Community Board Room at the James E. Morse Administration Center at Woodcliff
2915 Hall Street SE
East Grand Rapids, MI 49506

Wednesday, July 5, 2006 - 7:00 p.m.

Minutes

The ORGANIZATIONAL MEETING of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Wednesday, July 5, 2006 in the Community Board Room of the James E. Morse Administration Center at Woodcliff, 2915 Hall St., SE, East Grand Rapids, MI 49506.

Board of Education:

Present: Mrs. Beth Lent, Mrs. Stacy Trierweiler, Mr. Joe Camp, Mr. Charlie Denton, Mr. Steve Edison, Mrs. Julie Ridenour, and Mrs. Diane Bok

Administration: Dr. James Morse, Mr. Kevin Philipps, Mrs. Jeanne Glowicki, and Mr. Doug Jenkins

Organizational Meeting Called to Order – Current President

Mrs. Lent called the meeting to order at 7:02 p.m.

Administration of Oath and Welcome to Newly Elected Board Member

Ms. Anne Thomasma, Secretary to the Board and Superintendent administered the oath of office to Mr. Stephen W. Edison. Mr. Edison will serve as a member of the Board of Education for East Grand Rapids Public Schools, Kent County, Michigan for a 4-year term commencing July 1, 2006 through June 30, 2010.

Election of Officers - 2006-07

President

Mrs. Trierweiler moved that Mr. Denton serve as President for the 2006-2007 school year. Mrs. Bok seconded the motion. There were no other nominations. Motion passed 7-0.

Vice President

Mrs. Trierweiler moved that Mrs. Bok serve as Vice President for the 2006-2007 school year. Mr. Camp seconded the motion. There were no other nominations. Motion passed 7-0.

Secretary

Mrs. Lent moved that Mrs. Trierweiler serve as Secretary for the 2006-2007 school year. Mrs. Bok seconded the motion. There were no other nominations. Motion passed 7-0.

Treasurer

Mr. Camp moved that Mrs. Lent serve as Treasurer for the 2006-2007 school year. Mrs. Bok seconded the motion. There were no other nominations. Motion passed 7-0.

Acknowledgment of Guests - None

Public Comments - None

Communications to and from the Board

A thank you card was received from Linda Wolverton for the retirement luncheon and gifts; a thank you card from Doug Derks for the book in memory of his sister; and a thank you card from Katie Michell (High School) for the Schuler's gift card following the birth of her daughter.

Discussion Items:

Michigan Law on Conflict of Interest (PA 317 of 1968 and PA 145 of 1997)

Letter of Disclosure (Enclosure #7a)

Dr. Morse explained to the Board that if a board member has an issue that is a conflict of interest, the member must notify the board seven days prior to a vote on that issue or the vote must be postponed. Mr. Denton had previously written a Letter of Disclosure in keeping with that law because he is employed by Varnum, Riddering Law firm that is used by East Grand Rapids Public Schools for personnel issues and other matters. He will abstain from voting on the appointment of attorney resolution item.

Action Items - Consent Agenda:

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the items in the Consent Agenda, Numbers 8 through 27.

Approval of Minutes of REGULAR MEETING of 6/12/06 (Enclosure #8)

Approval of Minutes of SPECIAL MEETING of 6/13/06 (Enclosure #9)

Approval of Minutes of SPECIAL MEETING of 6/28/06 (Enclosure #10)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Budget Line Funds (Enclosure #11)

Designation of Depositories (Enclosure #12)

Authorize the Superintendent, Assistant Superintendent of Business, and Board Treasurer to Sign Checks (Enclosure #13)

Authorize the Superintendent of Schools or his/her Designee to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate Employment for Certificated Staff (Enclosure #14)

Authorize the Superintendent or Assistant Superintendent of Business to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate, When Necessary, Support Personnel (Enclosure #15)

Authorize the Superintendent or Assistant Superintendent of Business to Invest Funds (Enclosure #16)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds (Enclosure #17)

Authorize District to Utilize Electronic Transactions of Funds (Enclosure #18)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds from the General Fund to the Food Service Fund, Athletic Fund or Student Activity Fund, and to Make Fund Modifications as Necessary (Enclosure #19)

Authorizations for Signatures on Checking Accounts (Enclosure #20)

Appointment of Auditors (Enclosure #21)

Adoption of the Summer Tax Collection (Enclosure #22)

Background: The Board of Education needs to renew authorization of a summer tax collection.

Recommendation: Motion to authorize a summer tax collection as presented in Enclosure #22.

Authorization to Approve Letters of Agreement With EGREA and EGRASE (Enclosure #23)

Background: The Superintendent and Assistant Superintendent of Business, request that they have authorization to approve Letters of Agreement with EGREA and EGRASE as presented in Enclosure #23.

Recommendation: Motion to approve the Resolution as listed in Enclosure #23.

Resolution for Membership in Michigan High School Athletic Association (Enclosure #24)

Background: The Board of Education is asked to approve District Membership in the Michigan High School Athletic Association for the 2006-07 school year.

Recommendation: Motion to approve the Resolution to voluntarily join the Michigan High School Athletic Association from August 1, 2006, through July 31, 2007.

Approval of Board of Education Memberships and Dues (Enclosure #25)

Background: The Board asked to have all memberships in organizations reviewed at the Organizational Meeting

Recommendation: Motion to renew institutional memberships in the following organizations and pay the dues required as listed in Enclosure #25.

<u>Name</u>	<u>2006-07 Dues</u>
Michigan Association of School Boards, Inc.	\$4,456.00
MASB Legal Trust Fund	Waived for 06-07

Approval for Board of Education Members to attend any or all MASB, MASA, or KIASB conferences and activities

Background: Pre-approval is needed to attend MASB, MASA and KIASB conferences, workshops, and activities.

Recommendation: Motion to approve Board of Education member's attendance at MASB, MASA, and KIASB conferences, workshops, and activities.

Approval of Section 6 Non-Resident Students

Background: Each year, we approve additional Section 6 non-resident students.

Recommendation: Motion to approve Section 6 non-resident students as recommended by the Superintendent.

Mr. Edison moved to approve the all of the items in the Consent Agenda, numbering 8 through 27. Mrs. Trierweiler seconded the motion. The motion passed 7-0.

Other Action Items:

Official Meeting Dates for the 2006-07 School Year (Enclosure #28)

See Enclosure #28.

Mrs. Lent moved to authorize Board Meetings as listed in Enclosure #28. Mrs. Ridenour seconded the motion. Motion passed 7-0.

Periodicals for the Board of Education

Last year the Board received *Phi Delta Kappan*, *American School Board Journal*, and *Education Week*. The administration would like direction as to the periodicals to be ordered for 2006-07.

Board direction requested.

Board members were offered subscriptions to *Phi Delta Kappan*, *American School Board Journal*, and *Education Week*. Board members gave their forms with their requests to Ms. Thomasma to do the subscribing.

Approval of a School Bond Loan Resolution (Enclosure #30)

Background: The district borrows annually from the School Bond Loan Program to assist in making our debt retirement payments. The application for the 2006-2007 borrowing needs to be applied for prior to August 1, 2006.

Recommendation: Motion to approve the attached resolution authorizing the district to borrow funds from the Michigan School Bond Loan Program as presented.

Mr. Camp moved to approve the attached resolution authorizing the district to borrow funds from the Michigan School Bond Loan Program as presented. Mrs. Trierweiler seconded the motion. Motion passed 7-0.

Approval of Proposed Superintendent Goals for 2006-2007 (Enclosure #31)

Background: The Board has reviewed the Proposed Superintendent's Goals at previous meetings.

Recommendation: Motion to approve the Proposed Superintendent's Goals for 2006-2007 per Enclosure #31.

Mrs. Lent moved to approve the Superintendent's Goals for 2006-2007 as discussed at previous Board meetings and outlined in Enclosure #31. Mrs. Trierweiler seconded the motion. The motion passed 7-0.

Appointment of Legal Counsel (Enclosure #32)

Background: Appoint legal counsel as submitted in Enclosure #32.

Recommendation: Motion to appoint legal counsel as submitted in Enclosure #32.

Mrs. Lent moved to appoint legal counsel as submitted in Enclosure #32. Mr. Edison seconded the motion. Mr. Denton abstained from voting on this issue due to conflict of interest per his letter. Motion passed 6-0.

Approval of OK Conference Ballot (Enclosure #33)

Background: The OK Conference Ballot is requesting approval of two proposals. One for realignment for the 2007-2008 year and the second to approve additions and changes to the handbook.

Recommendation: Motion to approve Proposition 1 and 2 of the OK White Conference Ballot.

Mr. Camp moved to approve Proposition 1 and 2 of the OK White Conference Ballot as presented. Mrs. Bok seconded the motion. Motion passed 7-0.

Administrative Reports

Superintendent

Enrollment Update

Dr. Morse gave a brief report of current our enrollment. The numbers have gone down somewhat but things will change over the summer months with move-ins. Elementary numbers are very good, Middle School numbers have been controlled so class sizes are not too large and the High School is still under 1000 students.

New Staff Report (Enclosure #34A2)

Dr. Morse reviewed the list of new hires. There are still a number of open positions, which should be wrapped up this month.

Board/Administrator Retreat – Wednesday, August 30, 2006 (5:30 p.m.)

Dr. Morse stated that a suggestion has been made to have the Board/Administrative retreat on Wednesday, August 30, 2006. There may be changes to this date and Board members will be kept informed. Mr. Denton mentioned that August 23rd at 6:00 p.m. is a possible date for the Superintendent/Board retreat with Tom Pridgeon. Discussion on the date of August 23rd versus any other dates that week, specifically Tuesday, August 22nd as an alternate date. Mr. Denton will e-mail clarification of that date.

Assistant Superintendent of Business

Mr. Philipps stated that the State is very close to finalization on the numbers for the State Aid budget. Within this agreement the School Aid will not contribute to higher education but we will have other costs we will have to fund from School Aid rather than the General Fund, i.e. bus inspections, MEAP testing and breakfast for low income students.

Assistant Superintendent of Instruction

Mrs. Glowicki reported that every day last week we had various groups working on curriculum for next year. This shows the commitment of our teachers, kudos to them. Mrs. Glowicki stated that Dr. Shubel would be in town on Thursday and would spend the day meeting with various administrators and people throughout the district.

Board of Education Members' Report

Appointments of Representatives to Committees and Organizations – Mr. Denton asked Board members to fill out the blank sheet with their preferences and he will sort out and appointment various people to the different sub-committees. Mrs. Lent urged Mr. Denton, as President, to appoint a Communications Committee as a Board level committee (Ad Hoc Committee), not a standing committee of the Board. Mr. Denton stated that this committee would be added and urged anyone interested to let him know.

Mrs. Lent also mentioned that at our August regular meeting we would need to disband the Superintendent Search Committee. This will be on the agenda for that meeting.

Mr. Denton stated that there is need for a Special Meeting to act on the Schematic Drawings for the Bond issue. He asked Board members to look at Thursday, July 27 at 6:30 p.m. He will be out of town on that day and Mrs. Bok, as Vice President, will run the meeting. Also, he asked Board members to tentatively reserve Monday, August 7th for a casual outing to the Whitecaps game with Dr. Shubel and her family. Mr. Denton will send an e-mail to everyone to confirm this date. The Board is working on dates for a

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Community Reception and Open House for Dr. Shubel. Dates and details to follow. The Michigan Leadership Institute/Board/Superintendent workshop is tentatively scheduled for August 23rd. A reminder to all Board members that August 30th is the all staff meeting at the PAC and in the evening will be the Board/Lead Team retreat.

Adjournment

Mr. Denton adjourned the meeting at 8:02 p.m.

Respectfully submitted,

Stacy Trierweiler, Secretary
East Grand Rapids Public Schools Board of Education

* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

** If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. James Morse, Superintendent, at 235-3535.

JEM/aht 07/06/06