

***Our Mission***

***Educating and inspiring each  
student to navigate successfully  
in a global community.***

EAST GRAND RAPIDS PUBLIC SCHOOLS  
Kent County, Michigan

**REGULAR Meeting of the East Grand Rapids Board of Education**

The James E. Morse Administration Center at Woodcliff, Community Board Room,  
2915 Hall Street, SE.,  
East Grand Rapids, MI 49506.  
For Information, call 616-235-3535.  
7:00 p.m.

**Monday, December 11, 2006**

7:00 p.m.

**DRAFT - MINUTES - DRAFT**

The REGULAR MEETING of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Monday, December 11, 2006 in the Community Board Room of the James E. Morse Administration Center at Woodcliff, 2915 Hall Street SE, East Grand Rapids, MI 49506.

**Board of Education:**

**Present:** Mr. Charlie Denton, Mrs. Diane Bok, Mrs. Stacy Trierweiler, Mrs. Beth Lent, Mrs. Julie Ridenour, Mr. Joe Camp, and Mr. Steve Edison

**Administration:** Dr. Sara Shubel, Mr. Kevin Philipps, Mr. Pat Cwayna, Mrs. Kathy Wisniewski, and Mr. Mark Tompkins

**Meeting Called to Order**

Mr. Denton called the meeting to order at 7:00 p.m.

Mr. Denton thanked Mrs. Bok for hosting the Board/Administrator Holiday party on Sunday evening.

**Acknowledgement of Guests** - None

**Public Comments** - None

Board Secretary's Report - Communications to and from the Board - Mrs. Trierweiler

Mrs. Trierweiler stated that the Board received a thank you letter from the DeVos Children's Hospital for the gift in memory of Vincent Szpieg.

High School Student Council President's Report - Mr. Nathan Stevens

No report this month.

EGREA President's Report - Mrs. Nancy McSkimming

Mrs. McSkimming was not able to attend this meeting. Dr. Shubel stated there would be no report this month.

*Presentation:*

Facilities Update - Mr. Joe Camp

Mr. Camp stated that the two bid packages for Lakeside and Breton will have construction documents completed and will go out for bid in January with bids received in February. Other bids will go out in February or March of 2007 for the other buildings. Technology items are being tested in classrooms at this time. Security upgrades are being discussed as part of the technology package. Coming to closure on the Lake Drive safety issue - URS has met with the City for their suggestions and input.

*Action Items - Consent Agenda:*

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the Consent Agenda Numbers 8 through 9.

Approval of Minutes of REGULAR MEETING of 11/27/06 (Enclosure #8)

Approval of November Payment of Bills (Enclosure #9)

Mrs. Trierweiler moved to approve Consent Agenda Items #8-9. Mrs. Lent seconded the motion. Motion passed 7-0.

*Other Action Items:*

Acceptance of Grants from the East Grand Rapids Schools Foundation (Enclosure #10)

The East Grand Rapids Schools Foundation awarded the fall Mini Grants and Grants at the November 2006 Foundation meeting. Mr. Ted Gedra of the Foundation gave a brief overview and review of the process and the excitement of the Foundation Board in awarding the grants. He stated that with an increase in the endowment the Foundation will be able to award more grants in the future. Dr. Shubel also provided her insights on the Foundation Grants and process.

Mrs. Lent moved to accept the grants as listed in Enclosure #10 totaling \$26,100.26 and to thank the East Grand Rapids Schools Foundation for its support of the East Grand Rapids Public Schools. Mrs. Bok seconded the motion. Motion passed 7-0.

Approval of Performing Arts Center Package (Bond) (Enclosure #11)

The 2006 Bond Construction program has a budget for improvements to the Performing Arts Center at the High School. The district has prioritized a package of improvements as the greatest needs for the Performing Arts Center. None of the items being purchased exceed the legal bid threshold, but the district has secured multiple quotes for the majority of items to secure the best combination of price and service. All of the proposed improvements were documented in a memo for the Board's review, and summarized by Mr. Philipps.

Mr. Camp moved to approve the purchases for the Performing Arts Center as recommended by the Facilities Committee and the Superintendent as part of the 2006 Bond Construction Program. Mr. Edison seconded the motion. Motion passed 7-0.

Approval of Maintenance Truck Bid (Enclosure #12)

The district is in need of improving its fleet of maintenance trucks for overall usage and snowplowing. Of the three trucks currently in the fleet, two were built in 1996 and are not reliable for full time usage. The proposed new truck will replace one of the two 1996 trucks, which will be used as a backup vehicle. Requests for proposals were sent to local dealerships, and summarized by Mr. Philipps.

Mrs. Ridenour moved to approve the purchase of a 2006 maintenance truck to the low bidder, Berger Chevrolet, in the amount of \$24,780 as recommended by the Finance Committee. Mrs. Trierweiler seconded the motion. Motion passed 7-0.

## Administrative Reports

### Superintendent

#### Building Holiday Programs

Dr. Shubel reviewed the schedule of the upcoming holiday activities and encouraged all Board members to attend if possible.

### Assistant Supt. for Business

#### Budget Workshop Date

Mr. Philipps stated that due to the continued sluggish state economy, we might have another challenging budget for 2007-2008. He encouraged the Board to have a special meeting to review budget expectations. The Board agreed to meet for a Special Meeting Budget Workshop on Monday, January 22, 2006 at 6:00 p.m.

### Assistant Supt. for Instruction

#### Math Curriculum Update/Preview

Dr. Shubel gave a brief overview of the Math Committee work and stated that this curriculum will be delivered to the Board by January 15, 2007 with review and discussion at the Special meeting on January 22<sup>nd</sup> and proposed approval at the January 29<sup>th</sup> Board meeting.

### Board Representative Report

#### Athletic Facilities Assessment Committee – Mrs. Lent

Mrs. Lent stated that this special committee is in the midst of three work sessions this month. The committee is looking at various options for the athletic facilities and also discussing how to communicate with the community about ideas to improve the athletic facilities. Mr. Camp stated that the City is in support of getting the word out to the community and also in support of improvements to the facilities. The Board discussed the various issues regarding the improvements and the communications.

#### Legislative Committee – Mrs. Trierweiler

Mrs. Trierweiler let the Board know that the Legislative Coffee with Representative Dave Hildenbrand and Senator-Elect Mark Jansen went very well this morning. The people attending were able to have a very frank discussion with them about bills before the House and Senate currently and encouraged them to vote in the best interest of children. They did give some disconcerting news about funding for this year in the School Aid fund.

#### Communications and Outreach – Mrs. Ridenour

Mrs. Ridenour stated that she did not have an update at this time. The next step is to have an outside firm do an assessment for the district.

Mr. Denton reminded Board members of the Annual Staff Holiday Breakfast on December 20<sup>th</sup>. He also encouraged Board members to attend the building PTA meetings in January.

He reminded Board members of the regular meeting on January 29<sup>th</sup> and the Special meeting on January 22<sup>nd</sup>.

#### Adjournment

Mr. Denton adjourned the meeting at 7:39 p.m.

Respectfully submitted,

Stacy L. Trierweiler, Secretary  
East Grand Rapids Board of Education

\* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall Street SE, East Grand Rapids, MI 49506.

\*\* If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.  
Superintendent's Office – 12/12/06