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*Educating and inspiring each student
to navigate successfully
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EAST GRAND RAPIDS PUBLIC SCHOOLS

Kent County, Michigan

REGULAR MEETING of the East Grand Rapids Board of Education

Community Board Room at the James E. Morse Administration Center at Woodcliff
2915 Hall Street SE, East Grand Rapids, MI 49506

Monday, June 11, 2012

MINUTES

The **REGULAR MEETING** of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Monday, June 11, 2012, in the Community Board Room of the James E. Morse Administration Center at Woodcliff, 2915 Hall Street, SE, East Grand Rapids, MI 49506.

BOARD OF EDUCATION

Present: Brian Ellis, Bob Minnema, Michelle Rabideau, Peter Ruppert, Beth Milanowski, Susan Levine

Absent: Steve Edison

Administration: Dr. Sara Magaña Shubel, Jeanne Glowicki, Kevin Philipps, Kathy Wisniewski, Doug Jenkins, Jenny Fee, Craig Weigel, Lori Johnston, Caroline Breault-Cannon, Linda Kehm, Anthony Morey

Meeting Called to Order

President Ellis called the meeting to order at 6:00 p.m.

Acknowledgment of Guests – None

Public Comments - President Ellis explained the ground rules and then opened the floor for public comments.

Board Secretary's Report: Communications to and from the Board – Michelle Rabideau

- The Board received communication from David Bevins and Kris Shannon on proposed budget reductions.
- The Board received communication from Marie Rossi on revenue generating ideas.
- The Board received a Thank You from Cassie Rood on the Schuler gift card on the birth of her twin boys, Phineas and Magnus.
- The Board received a Thank You from Bridget Campbell, Sharon Stubbs, and Linda Trout for the personalized clock on their retirement.
- The Board received a Thank You from Shelly Schram for the Board's support of the Intervention Specialist position.

PRESENTATION / DISCUSSION

None.

ACTION ITEMS - CONSENT AGENDA

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the item in the Consent Agenda, Numbers 5-28.

Approval of Minutes of REGULAR Meeting of 06/04/2012 – Budget Hearing (Enclosure #5)

Approval of Minutes of SPECIAL Meeting of 06/06/2012 (Enclosure #6)

Approval of Payment of Bills for May 2012 (Enclosure #7)

Second Reading and Approval of Revised Policy #4510–Computer Network (Enclosure #8)

Appointment of Legal Counsel (Enclosure #9)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Budget Line Funds (Enclosure #10)

Designation of Depositories (Enclosure #11)

Authorize the Superintendent, Assistant Superintendent of Business, and Board Treasurer to Sign Checks (Enclosure #12)

Authorize the Superintendent of Schools or his/her Designee to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate Employment for Certificated Staff (Enclosure #13)

Authorize the Superintendent or Assistant Superintendent of Business to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate, When Necessary, Support Personnel (Enclosure #14)

Authorize the Superintendent or Assistant Superintendent of Business to Invest Funds (Enclosure #15)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds (Enclosure #16)

Authorize District to Utilize Electronic Transactions of Funds (Enclosure #17)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds from the General Fund to the Food Service Fund, Athletic Fund or Student Activity Fund, and to Make Fund Modifications as Necessary (Enclosure #18)

Authorizations for Signatures on Checking Accounts (Enclosure #19)

Appointment of Auditors (Enclosure #20)

Adoption of the Summer Tax Collection (Enclosure #21)

Background: The Board of Education needs to renew authorization of a summer tax collection.

Recommendation: Motion to authorize a summer tax collection as presented in Enclosure #21.

Authorization to Approve Letters of Agreement with EGREA and EGRASE (Enclosure #22)

Background: The Superintendent and Assistant Superintendent of Business, request that they have authorization to approve Letters of Agreement with EGREA and EGRASE.

Recommendation: Motion to approve the Superintendent and Assistant Superintendent of Business have authorization to approve Letters of Agreement with EGREA and EGRASE.

Resolution for Membership in Michigan High School Athletic Association (Enclosure #23)

Background: The Board of Education is asked to approve District Membership in the Michigan High School Athletic Association for the 2012-2013 school year.

Recommendation: Motion to approve the Resolution to voluntarily join the Michigan High School Athletic Association from August 1, 2012, through July 31, 2013.

Approval of Board of Education Memberships and Dues

Background: The Board asked to have all memberships in organizations reviewed on an annual basis.

Recommendation: Motion to renew institutional memberships and pay the dues required.

Approval for Board of Education Members to attend any or all MASB, MASA, or KIASB conferences and activities

Background: Pre-approval is needed to attend MASB, MASA and KIASB conferences, workshops, and activities.

Recommendation: Motion to approve Board of Education members' attendance at MASB, MASA, and KIASB conferences, workshops, and activities.

Official Meeting Dates for the 2012-2013 School Year (Enclosure #26)

Background: See Enclosure #26.

Recommendation: Motion to authorize Board Meetings as listed in Enclosure #26.

Periodicals for the Board of Education

Background: Last year the Board received *Phi Delta Kappan*, *Educational Leadership (ASCD)*, *American School Board Journal*, and *Education Week*. The administration would like direction as to the periodicals to be ordered for 2012-2013.

Recommendation: Board direction requested.

Approval of Overnight Trip (Enclosure #28)

Member Rabideau moved to approve Consent Agenda Items 5-28. Member Milanowski seconded the motion. Motion passed 6-0.

OTHER ACTION ITEMS

Approval of 2012 Millage Rates for the General Fund Budget, Debt Retirement, Sinking Fund, and Recreation Millage (Enclosure #29)

Kevin Philipps presented background information on the 2012 Millage Rates for the General Fund Budget, Debt Retirement, Sinking Fund, and Recreation Millage.

Member Minnema moved to approve the 2012 Millage Rates as described in Enclosure #29. Member Levine seconded the motion. A discussion was held with questions and answers from the Board. Motion passed 7-0.

Member Edison arrived at 6:07 p.m.

Approval of 2011-2012 Final Budget Amendments (Enclosure #30)

Background: The Finance Committee has reviewed the final amendment to the 2011-2012 General Fund, Athletic, Food Service, Sinking Fund, and Debt Retirement Budgets.

Recommendation: Motion to approve the 2011-2012 General Fund Budget Amendments as recommended by the Finance Committee.

Member Edison moved to approve the 2011-2012 Final Budget Amendments as recommended by the Finance Committee. Member Rabideau seconded the motion. Motion passed 7-0.

Approval of 2012-2013 General Fund Budget (Enclosure #31a)

Kevin Philipps, Assistant Superintendent of Business, presented the 2012-2013 Proposed Budget.

Member Edison moved to approve the 2012-2013 General Fund Budget as presented in Enclosure #31a. Member Rabideau seconded the motion. A discussion was held with questions and answers from the Board.

Member Milanowski moved to amend the budget recommendation to reinstate wrestling and softball for a total of \$16,000, with \$8,000 going toward wrestling and \$8,000 going toward softball for the 2012-2013 school year only. Member Minnema seconded the motion. A discussion was held with questions and answers from the Board. Motion failed 3(Levine, Milanowski, Minnema)-4 (Edison, Ellis, Rabideau, Ruppert).

Member Ellis moved to amend the budget recommendation to remove the custodial cleaners from the list of proposed budget reductions totaling \$74,000. Member Levine seconded the motion. A discussion was held with questions and answers from the Board. Motion failed 2(Ellis, Levine)-5(Edison, Milanowski, Minnema, Rabideau, Ruppert).

There being no other amendments offered, the vote on the original motion to approve the 2012-2013 General Fund Budget as presented in Enclosure #31a passed 7-0.

Member Rabideau thanked the board and administration for their ongoing efforts in presenting a balanced budget. President Ellis commented on the need for the legislature to support public education.

Dr. Shubel shared the recent Policy Brief relating to House Bill 5372; 2012-2013 Omnibus Bill.

Approval of 2012-2013 Budget for the Sinking Fund (Enclosure #31b)

Kevin Philipps presented the 2012-2013 Budget for the Sinking Fund.

Member Edison moved to approve the 2012-2013 Budget for the Sinking Fund. Member Minnema seconded the motion. A discussion was held with questions and answers from the Board. Motion passed 7-0.

Approval of 2012-2013 Budget for Debt Retirement (Enclosure #31c)

Kevin Philipps presented the 2012-2013 Budget for Debt Retirement.

Member Milanowski moved to approve the 2012-2013 Budget for Debt Retirement. Member Rabideau seconded the motion. Motion passed 7-0.

Approval of State Aid Loan Resolution (Enclosure #32)

Kevin Philipps presented details of the State Aid Loan Resolution.

Member Edison moved to approve the State Aid Loan Resolution. Member Levine seconded the motion. Motion passed 7-0.

ADMINISTRATIVE REPORTS

Superintendent

- Dr. Shubel acknowledged staff members who have retired at the end of the 2011-2012 school year.
- Dr. Shubel reported on reflections of the school year and the successes in our district and thanked everyone for a wonderful year.
- Dr. Shubel congratulated the Girls Lacrosse Team on their State Championship. The team will be recognized at the August board meeting.

Assistant Superintendent of Business

- None.

Assistant Superintendent of Instruction

- Jeanne Glowicki reported that the administrative team will be meeting this week to continue learning as a group. She mentioned that the elementary principals have been busy interviewing candidates for several elementary teaching positions. Glowicki announced the Countywide Diversity Kickoff on August 21, 2012, at Lowell PAC

Board of Education Members' Report

- President Ellis reported that the Board Appointments of Representatives to Committees and Organizations will be discussed in January 2013 following the November 2012 election.
- Member Rabideau announced that she remains very committed to maintaining a strong public educational system and plans to file for candidacy again for the East Grand Rapids Board of Education in the November 2012 election.

President Ellis announced the next meeting to be held on Tuesday, August 28, 2012, 6:00 p.m.

ADJOURNMENT

President Ellis adjourned the meeting at 7:15 p.m.

Respectfully submitted,



Susan C. Levine, Acting Secretary
East Grand Rapids Public Schools Board of Education

* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

** If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.

jmm 06/12/2012