

Our Mission

*Educating and inspiring each student
to navigate successfully
in a global community*

EAST GRAND RAPIDS PUBLIC SCHOOLS

Kent County, Michigan

REGULAR MEETING of the East Grand Rapids Board of Education

Community Board Room at the James E. Morse Administration Center at Woodcliff
2915 Hall Street SE, East Grand Rapids, MI 49506

Monday, June 10, 2013

MINUTES

The **REGULAR MEETING** of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Monday, June 10, 2013, in the Community Board Room of the James E. Morse Administration Center at Woodcliff, 2915 Hall Street, SE, East Grand Rapids, MI 49506.

BOARD OF EDUCATION

Present: Michelle Rabideau, Brian Ellis, Bob Minnema, Beth Milanowski, Susan Levine, Elizabeth Welch Lykins

Absent: Steve Edison

Administration: Dr. Sara Magaña Shubel, Jeanne Glowicki, Kevin Philipps, Kathy Wisniewski, Doug Jenkins, Jenny Fee, Craig Weigel, Peter Stuursma, Lori Johnston, Caroline Breault-Cannon, Linda Kehm, Anthony Morey

Meeting Called to Order

President Rabideau called the meeting to order at 6:00 p.m.

Acknowledgment of Guests – None

Public Comments - None

Board Secretary's Report: Communications to and from the Board – Beth Milanowski

- The Board received communication from Lynne and Kevin Bart on Schools of Choice.
- The Board received communication from Dawn Wise on proposed budget reductions.
- The Board received a Thank You from Shelly Schram for the Board's support of the Intervention Specialist position.

PRESENTATION / DISCUSSION

Proposed Reproductive Health – Jeanne Glowicki provided a summary of the proposed amendments to the Reproductive Health curriculum and would like the teaching staff to begin with these changes at the start of the 2013-2014 school year. As mandated by the state, the proposed changes are being presented this evening and will be adopted at the August board meeting. A discussion was held among the board.

Engage 1:1 Survey Results – Doug Jenkins, Director of Technology and Assessments, presented a summary of the high school parent, staff, and student Engage 1:1 survey results. These results helped the district monitor and evaluate the Engage 1:1 initiative. The full results of these surveys will be posted on the district website this week. Recommendations to resolve issues of the initiative were presented. A discussion was held among the board.

ACTION ITEMS - CONSENT AGENDA

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the item in the Consent Agenda, Numbers 7-30.

Approval of Minutes of REGULAR Meeting of 05/20/2013 (Enclosure #7)

Approval of Minutes of REGULAR Meeting of 06/03/2013 – Budget Hearing (Enclosure #8)

Approval of Minutes of SPECIAL Meeting of 06/03/2013 – Closed Session (Enclosure #9)

Approval of Payment of Bills for May 2013 (Enclosure #10)

Approval of State Technology Plan (Enclosure #11)

Appointment of Legal Counsel (Enclosure #12)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Budget Line Funds (Enclosure #13)

Designation of Depositories (Enclosure #14)

Authorize the Superintendent, Assistant Superintendent of Business, and Board Treasurer to Sign Checks (Enclosure #15)

Authorize the Superintendent of Schools or his/her Designee to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate Employment for Certificated Staff (Enclosure #16)

Authorize the Superintendent or Assistant Superintendent of Business to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate, When Necessary, Support Personnel (Enclosure #17)

Authorize the Superintendent or Assistant Superintendent of Business to Invest Funds (Enclosure #18)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds (Enclosure #19)

Authorize District to Utilize Electronic Transactions of Funds (Enclosure #20)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds from the General Fund to the Food Service Fund, Athletic Fund, Millage Fund, or Student Activity Fund, and to Make Fund Modifications as Necessary (Enclosure #21)

Authorizations for Signatures on Checking Accounts (Enclosure #22)

Appointment of Auditors (Enclosure #23)

Adoption of the Summer Tax Collection (Enclosure #24)

Background: The Board of Education needs to renew authorization of a summer tax collection.

Recommendation: Motion to authorize a summer tax collection as presented in Enclosure #24.

Authorization to Approve Letters of Agreement with EGREA and EGRASE (Enclosure #25)

Background: The Superintendent and Assistant Superintendent of Business, request that they have authorization to approve Letters of Agreement with EGREA and EGRASE.

Recommendation: Motion to approve authorization for the Superintendent and Assistant Superintendent of Business to approve Letters of Agreement with EGREA and EGRASE.

Resolution for Membership in Michigan High School Athletic Association (Enclosure #26)

Background: The Board of Education is asked to approve District Membership in the Michigan High School Athletic Association for the 2013-2014 school year.

Recommendation: Motion to approve the Resolution to voluntarily join the Michigan High School Athletic Association from August 1, 2013, through July 31, 2014.

Approval of Board of Education Memberships and Dues

Background: The Board asked to have all memberships in organizations reviewed on an annual basis.

Recommendation: Motion to renew institutional memberships and pay the dues required.

Approval for Board of Education Members to attend any or all MASB, MASA, or KIASB conferences and activities

Background: Pre-approval is needed to attend MASB, MASA and KIASB conferences, workshops, and activities.

Recommendation: Motion to approve Board of Education members' attendance at MASB, MASA, and KIASB conferences, workshops, and activities.

Official Meeting Dates for the 2013-2014 School Year (Enclosure #29)

Background: See Enclosure #29.

Recommendation: Motion to authorize Board Meetings as listed in Enclosure #29.

Periodicals for the Board of Education

Background: Last year the Board received *Phi Delta Kappan*, *Educational Leadership (ASCD)*, *American School Board Journal*, and *Education Week*. The administration would like direction as to the periodicals to be ordered for 2013-2014.

Recommendation: Board direction requested.

Member Milanowski moved to approve Consent Agenda Items 7-30. Member Welch Lykins seconded the motion. Motion passed 6-0.

OTHER ACTION ITEMS

Member Edison arrived at 6:34 p.m.

Approval of 2013 Millage Rates for the General Fund Budget, Debt Retirement, Sinking Fund, and Recreation Millage (Enclosure #31)
Kevin Philipps presented background information on the 2013 Millage Rates for the General Fund Budget, Debt Retirement, Sinking Fund, and Recreation Millage.

Member Minnema moved to approve the 2013 Millage Rates as described in Enclosure #31. Member Levine seconded the motion. A discussion was held among the Board. Motion passed 7-0.

Approval of Purchase of Laptop Computers

Background: The laptop computers teaching staff currently utilize were purchased in the summer of 2006. The laptops are reaching the end of their useful life and replacement will be necessary in the near future. Administration recommends a two phase process to replace teaching staff laptops, with high school and middle school staff laptops being replaced this summer through faze one. The second phase will be the replacement of elementary staff laptops in the near future. Through the state's "Spot Bid" program, the district has a unique opportunity to purchase laptops at a very attractive price. Administration proposes purchasing 100 laptops at \$577.94 each. Administration requests a total budget of \$60,000 to cover any other minor expenses that might be necessary. The Finance Committee has reviewed the information and recommends approval of the purchase.

Recommendation: Motion to approve the purchase of 100 laptop computers for a cost not to exceed \$60,000 as recommended by the Finance Committee.

Kevin Philipps provided background information on the proposal to purchase laptop computers in two phases. Phase 1 would include the purchase of 100 laptops for middle school and high school staff. Phase 2 would include the replacement of laptops for the elementary staff. The State of Michigan has offered a purchasing program which would allow the district to purchase laptops for \$578. Additionally, grant funds are available for credit to purchasing districts. The Phase 1 purchase would come from the 2012-2013 budget, allowing for the purchase to occur prior to June 30, 2013. Some of the existing machines that continue to operate well would be used for the Engage 1:1 scholarship program as well as distribution to elementary staff if necessary. A discussion was held among the board.

Member Edison moved to approve the purchase of laptop computers as described in the Background and Recommendation. Member Milanowski seconded the motion. Motion passed 7-0.

Approval of 2012-2013 Final Budget Amendments (Enclosure #33)

Background: The Finance Committee has reviewed the final amendment to the 2012-2013 General Fund, Athletic, Food Service, Sinking Fund, and Debt Retirement Budgets.

Recommendation: Motion to approve the 2012-2013 General Fund Budget Amendments as recommended by the Finance Committee.

Member Minnema moved to approve the 2012-2013 Final Budget Amendments as recommended by the Finance Committee. Member Levine seconded the motion. Motion passed 7-0.

Approval of 2013-2014 General Fund Budget (Enclosure #34a)

Kevin Philipps presented the 2013-2014 Proposed Budget. The *EGR Now!* campaign raised \$280,025. Philipps reviewed the budget presented at the Budget Hearing and the overall goal in discussions at the meeting. By combining the state support, local support, and fund balance support, we can avoid cutting "below the line" as presented in prior board discussions. President Rabideau also provided background information on the proposed budget.

Member Levine moved to approve the 2013-2014 General Fund Budget as presented in Enclosure #34a. Member Milanowski seconded the motion. A discussion was held among the Board. Motion passed 7-0.

President Rabideau thanked the board and administration for their ongoing efforts in presenting a balanced budget. She also recognized the community members for their support, as well as the action taken in Lansing, and the efforts through the *EGR Now!* campaign. President Rabideau commented on the need for the legislature to support public education.

Approval of 2013-2014 Budget for the Sinking Fund (Enclosure #34b)

Kevin Philipps presented the 2013-2014 Budget for the Sinking Fund.

Member Milanowski moved to approve the 2013-2014 Budget for the Sinking Fund as presented in Enclosure #34b. Member Edison

seconded the motion. A discussion was held among the Board. Motion passed 7-0.

Approval of 2013-2014 Budget for Debt Retirement (Enclosure #34c)

Kevin Philipps presented the 2013-2014 Budget for Debt Retirement.

Member Lykins moved to approve the 2013-2014 Budget for Debt Retirement as presented in Enclosure 34c. Member Levine seconded the motion. A discussion was held among the Board. Motion passed 7-0.

Approval of State Aid Loan Resolution (Enclosure #35)

Kevin Philipps presented details of the State Aid Loan Resolution.

Member Minnema moved to approve the State Aid Loan Resolution as presented in Enclosure #35. Member Edison seconded the motion. A discussion was held among the Board. Motion passed 7-0.

ADMINISTRATIVE REPORTS

Superintendent

- Dr. Shubel acknowledged staff members who have retired at the end of the 2012-2013 school year.
- Dr. Shubel reported on reflections of the school year and the successes in our district and thanked everyone for a wonderful year.

Assistant Superintendent of Business

- None.

Assistant Superintendent of Instruction

- Jeanne Glowicki reported that the administrative team will be meeting this week to continue learning as a group. She reported that the elementary principals will be busy interviewing candidates for several elementary teaching positions.
- Glowicki announced the Countywide Diversity Kickoff on August 22, 2013, at Wyoming PAC.

Board of Education Members' Report

- Member Minnema announced that the Girls Lacrosse Team won the State Championship this past weekend, the 121st overall championship for the district.
- President Rabideau reported that the Board Appointments of Representatives to Committees and Organizations will be reviewed, and a new list of appointments will be sent to the board.

ADJOURNMENT

President Rabideau adjourned the meeting at 7:31 p.m.

Respectfully submitted,



Beth Milanowski, Secretary
East Grand Rapids Public Schools Board of Education

* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

** If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.