

## **Our Mission**

*Educating and inspiring each student  
to navigate successfully  
in a global community*

## **EAST GRAND RAPIDS PUBLIC SCHOOLS**

Kent County, Michigan

### **REGULAR MEETING of the East Grand Rapids Board of Education**

James E. Morse Administration Center at Woodcliff  
2915 Hall Street SE, East Grand Rapids, MI 49506

**Monday, May 16, 2016**

### **MINUTES**

The **REGULAR MEETING** of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Monday, May 16, 2016, in the Community Board Room of the James E. Morse Administration Center at Woodcliff, 2915 Hall Street SE, East Grand Rapids, MI 49506.

### **BOARD OF EDUCATION**

Present: Robert Wolford, Elizabeth Welch, Beth Milanowski, Natalie Bernecker, Michelle Rabideau, Mark Hessler, Brian Coles

Absent: None

Administration: Dr. Shubel, Jeanne Glowicki, Kevin Philipps, Doug Jenkins, Jenny Fee, Bill Behrendt, Craig Weigel, Anthony Morey, Caroline Breault-Cannon

#### Meeting Called to Order

President Wolford called the meeting to order at 6:00 p.m.

Acknowledgment of Guests – None

#### Public Comments

Michelle Rabideau – 3000 Hall Street, announced that she will not be running for re-election on the EGRPS Board of Education. Her current term ends December 31, 2016. Michelle shared that she has thoroughly enjoyed serving on the board for the past eight years. President Wolford, on behalf of the board, publicly thanked Michelle for her service.

Elizabeth Welch – 955 Cambridge, announced that she will run for re-election for another 4-year term on the EGRPS Board of Education.

Mark Hessler – 2223 Estelle Drive, announced that he will run for re-election for another 4-year term on the EGRPS Board of Education.

#### Board Secretary's Report: Communications to and from the Board

The board received a Thank You from Kristen Lecours, Lakeside 5<sup>th</sup> grade teacher, for the Schuler gift card on the birth of her daughter, Madelyn.

The board received a Thank You from Casey Longo, middle school teacher, for the Schuler gift card on the birth of his son, Grayson.

The board received a Thank You from Josh Rabideau on behalf of the high school yearbook committee for purchasing an ad in the 2015-2016 yearbook.

The board received a congratulatory letter from the State of Michigan Department of Health and Human Services for adopting a comprehensive 24/7 tobacco-free school policy prohibiting the use of new generation tobacco products.

High School Student Council President's Report – Grace Schumar, high school senior, reported that prom was a success, and sophomores are already working on securing a venue for next year's prom. She also reported that graduation preparations are underway. Francesca Aquino will be next year's Executive Board President.

### **PRESENTATION / DISCUSSION**

#### Recognition of Middle School *Odyssey of the Mind* State Championship

Dr. Shubel and Bill Behrendt, Interim Middle School Principal, announced that the middle school *Odyssey of the Mind* team won the State Championship competition. On behalf of the board, they commended the team and coaches who worked so hard and recognized them for their accomplishments. The team was presented with certificates of recognition from the board.

Recognition of *We The People* State Championship

Dr. Shubel and Jenny Fee, High School Principal, announced that the high school *We The People* team won the State Championship competition and competed in the national competition. The board commended the team and coaches who worked so hard and recognized them for their accomplishments. The team was presented with certificates of recognition from the board.

Ken Goodson, President of the West Michigan Chapter of the Michigan Society of the Sons of the American Revolution, presented Janice Yates, high school social studies teacher, with the Dr. Tom and Betty Lawrence American History Teacher award. President Wolford also congratulated Yates on behalf of the board.

Proposed K-12 Music Update (Enclosure #8)

Jeanne Glowicki, Assistant Superintendent of Instruction, along with Kathy Larson and Mark Wells, middle school and high school music teachers, presented on the renewal of the K-12 music curriculum. An overview was provided as described in Enclosure #8. A discussion was held among the board.

President Wolford moved Agenda Item #18 to accommodate Jeff Soles with Thrun Law Firm to present on the refunding of bonds.

Approval of Confirming Resolution for the Refunding of 2007 and 2008 Bonds – Kevin Philipps (Enclosure #18)

Background: In March, the Board of Education granted administration the authority to advance refund the 2007 and 2008 Athletic Facility Bonds. \$6.4 million of the \$8.5 million in bonds were refinanced with “bank qualified” status. Total projected interest savings from the refunding total \$1.25 million, and net present value interest savings are \$835,973, or 11.925%. The savings are well in excess of the minimum parameters required to complete the refunding. Administration, in partnership with its financial advisor, Public Financial Management, recommend accepting the interest rates offered and supporting the resolution to complete the refunding. The Finance Committee has reviewed the refunding results and recommends support of the resolution.

Recommendation: Motion to approve the confirming resolution accepting the interest rates for the refunding of the 2007 & 2008 Athletic Facility bonds as recommended by the Finance Committee and Superintendent.

Kevin Philipps, Assistant Superintendent of Business, announced that Jeff Soles, attorney with Thrun Law Firm, was present at this evening’s meeting to provide an overview and answer any questions relating to the refunding of bonds as presented in Enclosure #18. Jeff Soles provided background information on the bond refunding and the results. A discussion was held among the board.

Member Rabideau moved to approve the resolution for the refunding of 2007 and 2008 bonds as presented in Enclosure #18. Member Coles seconded the motion. A discussion was held among the board. Motion passed 7-0.

2016-2017 Budget Recommendations (Enclosure #9)

Kevin Philipps, Assistant Superintendent of Business, presented a Budget Update and Recommendations as presented in Enclosure #9. Further information will be shared at the Budget Hearing on June 6, 2016, with final budget adoption at the regular meeting on Thursday, June 9, 2016.

A discussion was held among the board. Board members thanked Philipps for his presentation and updates on the budget. The board and administration thanked the EGR Schools Foundation and applauded the efforts of the EGRNow! fundraising committee and community members for their incredible support of our schools and students.

Member Milanowski left the meeting at 7:05 p.m.

**ACTION ITEMS – CONSENT AGENDA**

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are considered routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve items in the Consent Agenda Numbers 10-15.

Approval of Minutes of SPECIAL Meeting of 3/24/2016 (Enclosure #10)

Approval of Minutes of SPECIAL Meeting of 4/19/2016 (Enclosure #11)

Approval of Payment of Bills – April 2016 (Enclosure #12)

Approval of Proposed IB Music (Enclosure #13)

Approval of Proposed STEM Robotics Elective (Enclosure #14)

Approval of High School Curriculum/IB Resources (Enclosure #15)

Member Hessler moved to approve Consent Agenda Items 10-15. Member Rabideau seconded the motion. Motion passed 6-0.

## **OTHER ACTION ITEMS**

### Approval of KISD Budget for 2016-2017 (Enclosure #16)

Background: The State of Michigan requires that local school boards review their ISD's proposed budget and act in support or non-support of the budget. The Finance Committee has discussed the KISD 2016-2017 budget and recommends support.

Recommendation: Motion to support the KISD 2016-2017 budget as presented.

Kevin Philipps, Assistant Superintendent of Business, provided background information on the KISD Budget for 2016-2017.

Member Welch moved to approve the KISD Budget for 2016-2017 as presented in Enclosure #16. Member Wolford seconded the motion. A discussion was held among the board. Motion passed 6-0.

### Approval of Bids to Purchase Phones/Intercoms/Clocks from 2014 Bond Program—Kevin Philipps (Enclosure #17)

Background: Administration has requested and received bids to replace our district phone system, intercom/paging system, and clocks district wide as part of the 2014 Bond program. The district technology staff has reviewed the bids for accuracy & completeness. After reviewing the bids, administration recommends awarding the phone system bid to BSB Communication for \$204,320.08, Intercom/Paging bid to ICOMM USA for \$78,491.00, and the clock bid to ICOMM USA for \$57,482.00. The total of the three recommended bids is \$340,293.08, which is less than the \$350,000 budgeted for the projects. The Facilities Committee has reviewed the bids and recommended acceptance as presented.

Recommendation: Motion to accept the three bids totaling \$340,293.08 as recommended by the Facilities Committee and Superintendent.

Kevin Phillipps presented an overview of the bids as presented in Enclosure #17 and recommended board approval. A discussion was held among the board.

Member Bernecker moved to approve the bids to purchase phones/intercoms/clocks from the 2014 Bond Program as presented in Enclosure #17. Member Coles seconded the motion. A discussion was held among the board. Motion passed 6-0.

Member Bernecker left the meeting at 7:14 p.m.

### Approval of the Superintendent's Evaluation and Contract Extension

The Board conducted the annual evaluation of Dr. Shubel on April 19, 2016. After a very thorough review, the board deemed Dr. Shubel to be highly effective. While everyone recognizes that public schools continue to be in a very difficult financial environment, Dr. Shubel is still able to move our district forward with her team. Based on those factors, the board is recommending that we extend Dr. Shubel's contract by one year to June 30, 2019.

Member Hessler moved to approve the Superintendent's Evaluation and extend her contract by one year to June 30, 2019. Member Welch seconded the motion. Motion passed 5-0.

## **ADMINISTRATIVE REPORTS**

### Superintendent

Dr. Shubel announced that there are three staff members in the district who will be receiving tenure as listed in Enclosure #20.

Dr. Shubel announced the upcoming dates of:

Baccalaureate – Tuesday, May 24 at 6:00 p.m. at Fountain Street Church

High School Graduation Ceremony – Thursday, May 26 at 7:00 p.m. at Memorial Field

Staff Retirement Breakfast – Thursday, June 2 at 8:00 a.m.

### Assistant Supt. of Business

None

### Assistant Supt. of Instruction

None

Board Member Reports

*Communications Committee* – No reports.

*Facilities Committee* – No reports.

*Finance Committee* – No reports.

*Joint Facilities Committee* – President Wolford that a meeting was held last week and another meeting is scheduled on May 24 to continue discussions.

*Legislative Liaison Committee* – Member Welch reported that the final meeting of this year was held, and the committee is planning for next year.

*Personnel Committee* – President Wolford reported that a meeting will be held on May 31.

*Policy Review Committee* – No reports.

Liaisons

*EGR Schools Foundation* – Member Rabideau reported that Mill Steel is contributing matching donations to EGRNow! for all new donors.

*Community Action Council* – No reports.

*PTO Council* – President Wolford reported that the Annual Spring PTO Luncheon will be held at Wealthy Elementary on May 23.

*Parks & Recreation* – No reports.

*Superintendent's Advisory Council (SAC)* – Member Coles reported that the April meeting was canceled.

*Leadership & Youth Development (LYD)* – Member Rabideau reported that the LYD board added four new members. Senior Retreat has been planned, and Freshman Connection leaders have been named and training has been planned. The intern will return next year to run TEAM, STEP, TATU, and she will have office hours. Healthy High has a new date in January 2017.

*Parent Advocates for Special Education (PASE)* – No reports.

The annual Budget Hearing will be held on Monday, June 6, 2016, at 6:00 p.m.

**ADJOURNMENT**

President Wolford adjourned the meeting at 7:23 p.m.

Respectfully submitted,



Beth Milanowski, Secretary  
East Grand Rapids Public Schools Board of Education

\* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

\*\* If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.

jmm 5/17/2016