

Our Mission

*Educating and inspiring each student
to navigate successfully
in a global community*

EAST GRAND RAPIDS PUBLIC SCHOOLS

Kent County, Michigan

REGULAR/ORGANIZATIONAL MEETING of the East Grand Rapids Board of Education

High School Little Auditorium
2211 Lake Dr. SE, East Grand Rapids, MI 49506

Thursday, June 9, 2016

MINUTES

The **REGULAR/ORGANIZATIONAL MEETING** of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Thursday, June 9, 2016, in the High School Little Auditorium, 2211 Lake Dr. SE, East Grand Rapids, MI 49506.

BOARD OF EDUCATION

Present: Elizabeth Welch, Beth Milanowski, Natalie Bernecker, Michelle Rabideau, Mark Hessler

Absent: Robert Wolford, Brian Coles

Administration: Dr. Sara Magaña Shubel, Jeanne Glowicki, Kevin Philipps, Bill Behrendt, Doug Jenkins, Jenny Fee, Steve Wojciechowski, Lori Johnston, Caroline Breault-Cannon, Anthony Morey, Craig Weigel

Meeting Called to Order

Vice President Welch called the meeting to order at 5:33 p.m.

Acknowledgment of Guests – None.

Board Secretary's Report: Communications to and from the Board – Beth Milanowski

The Board received a Thank You from Emily Bishop, Wealthy 2nd grade teacher, for the Schuler gift card on the birth of her daughter, Lucy.

The board received a Thank You from Erin Stirdivant, Lakeside 3rd grade teacher, for the Schuler gift card on the birth of her daughter, Ava.

The board received a Thank You from Jennie Frazier, High School World Language Teacher, on the retirement breakfast and clock received in recognition of her years of service with EGRPS.

The board received communication from Lin Dryer, Owner of Classy Nail Files, on the Schoolhouse Arts and Craft Show.

ACTION ITEMS - CONSENT AGENDA

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the item in the Consent Agenda, Numbers 4-23.

Approval of Minutes of BUDGET HEARING of 06/06/2016 (Enclosure #4)

Appointment of Legal Counsel (Enclosure #5)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Budget Line Funds (Enclosure #6)

Designation of Depositories (Enclosure #7)

Authorize the Superintendent, Assistant Superintendent of Business, and Board Treasurer to Sign Checks (Enclosure #8)

Authorize the Superintendent of Schools or his/her Designee to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate Employment for Certificated Staff (Enclosure #9)

Authorize the Superintendent or Assistant Superintendent of Business to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate, When Necessary, Support Personnel (Enclosure #10)

Authorize the Superintendent or Assistant Superintendent of Business to Invest Funds (Enclosure #11)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds (Enclosure #12)

Authorize District to Utilize Electronic Transactions of Funds (Enclosure #13)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds from the General Fund to the Food Service Fund, Athletic Fund, Millage Fund, or Student Activity Fund, and to Make Fund Modifications as Necessary (Enclosure #14)

Authorizations for Signatures on Checking Accounts (Enclosure #15)

Appointment of Auditors (Enclosure #16)

Adoption of the Summer Tax Collection (Enclosure #17)

Background: The Board of Education needs to renew authorization of a summer tax collection.

Recommendation: Motion to authorize a summer tax collection as presented in Enclosure #17.

Authorization to Approve Letters of Agreement with EGREA and EGRASE (Enclosure #18)

Background: The Superintendent and Assistant Superintendent of Business, request that they have authorization to approve Letters of Agreement with EGREA and EGRASE.

Recommendation: Motion to approve authorization for the Superintendent and Assistant Superintendent of Business to approve Letters of Agreement with EGREA and EGRASE.

Resolution for Membership in Michigan High School Athletic Association (Enclosure #19)

Background: The Board of Education is asked to approve District Membership in the Michigan High School Athletic Association for the 2016-2017 school year.

Recommendation: Motion to approve the Resolution to voluntarily join the Michigan High School Athletic Association from August 1, 2016, through July 31, 2017.

Approval of Board of Education Memberships and Dues

Background: The Board asked to have all memberships in organizations reviewed on an annual basis.

Recommendation: Motion to renew institutional memberships and pay the dues required.

Approval for Board of Education Members to attend any or all MASB, MASA, or KIASB conferences and activities

Background: Pre-approval is needed to attend MASB, MASA and KIASB conferences, workshops, and activities.

Recommendation: Motion to approve Board of Education members' attendance at MASB, MASA, and KIASB conferences, workshops, and activities.

Official Meeting Dates for the 2016-2017 School Year (Enclosure #22)

Background: See Enclosure #22.

Recommendation: Motion to authorize Board Meetings as listed in Enclosure #22.

Periodicals for the Board of Education

Background: The Board has previously received *Phi Delta Kappan*, *Educational Leadership (ASCD)*, *American School Board Journal*, and *Education Week*. The administration would like approval to order periodicals to be ordered for 2016-2017.

Recommendation: Board approval requested.

Member Rabideau moved to approve Consent Agenda Items 4-23. Member Milanowski seconded the motion. Motion passed 5-0.

OTHER ACTION ITEMS

Approval of 2016-2017 General Fund Budget (Enclosure #24a-c)

Kevin Philipps, Assistant Superintendent of Business, presented the recommendation for the 2016-2017 General Fund Budget as presented in Enclosure 24a-c.

Member Hessler moved to approve the 2016-2017 General Fund Budget as presented in Enclosure #24a-c. Member Rabideau seconded the motion. A discussion was held among the board. Motion passed 5-0.

Approval of 2016-2017 Budget for the Sinking Fund (Enclosure #24a-c)

Kevin Philipps presented the 2016-2017 Budget for the Sinking Fund.

Member Bernecker moved to approve the 2016-2017 Sinking Fund Budget as presented in Enclosure #24a-c. Member Milanowski seconded the motion. Motion passed 5-0.

Approval of 2016-2017 Budget for Debt Retirement (Enclosure #24a-c)

Kevin Philipps presented the 2015-2016 Budget for Debt Retirement.

Member Hessler moved to approve the 2016-2017 Debt Retirement Budget as presented in Enclosure #24a-c. Member Bernecker seconded the motion. Motion passed 5-0.

Public Comments – None

Approval of 2016 Millage Rates for the General Fund Budget, Debt Retirement, Sinking Fund, and Recreation Millage (Enclosure #26)
Kevin Philipps presented background information on the 2016 Millage Rates for the General Fund Budget, Debt Retirement, Sinking Fund, and Recreation Millage.

Member Wolford arrived at 5:41 p.m.

Member Bernecker moved to approve the 2016 Millage Rates as described in Enclosure #26. Member Hessler seconded the motion. Motion passed 6-0.

Approval of 2015-2016 Final Budget Amendments (Enclosure #27)

Background: The Finance Committee has reviewed the final amendment to the 2015-2016 General Fund, Athletic, Food Service, Sinking Fund, and Debt Retirement Budgets.

Recommendation: Motion to approve the 2015-2016 General Fund Budget Amendments as recommended by the Finance Committee.

Kevin Philipps presented the 2015-2016 Final Budget Amendments as presented in Enclosure #27.

Member Welch moved to approve the 2015-2016 Final Budget Amendments as recommended by the Finance Committee. Member Rabideau seconded the motion. Motion passed 6-0.

Approval of State Aid Loan Resolution (Enclosure #28)

Kevin Philipps presented details of the State Aid Loan Resolution.

Member Welch moved to approve the State Aid Loan Resolution as presented in Enclosure #28. Member Hessler seconded the motion. A discussion was held among the Board. Motion passed 6-0.

Approval of Administrative and Teacher Contracts (Enclosure #29)

Dr. Shubel announced two new administrative positions: Anthony Morey, Middle School Principal; and Carlye Allen, Wealthy Elementary Principal. She also announced that the district has hired three new teachers thus far: Heather Carlson, High School Science Teacher; Catherine Vila, High School World Language Teacher; and William Westers, High School World Language Teacher.

Morey and Allen thanked for the board for the opportunity and look forward to their new roles in the district. President Wolford congratulated staff members on their new positions.

Member Coles arrived at 5:49 p.m.

Member Coles moved to approve the Administrative and Teacher Contracts as presented in Enclosure #29. Member Bernecker seconded the motion. Motion passed 7-0.

ADMINISTRATIVE REPORTS

Superintendent

Dr. Shubel shared highlights of the end of the school year including the successes of the First Robotics Team. Doug Jenkins provided background information on the robotics team and thanked the community and sponsors for their support in starting this new program.

Dr. Shubel congratulated retiring staff members and shared that they all enjoyed the retirement breakfast hosted by the board and administration. She announced that there will still be a few new hires this summer and is looking forward to welcoming new staff members to our district.

Assistant Supt. of Business

None

Assistant Supt. of Instruction

None

Board Member Reports

Communications Committee – No reports.

Facilities Committee – Member Bernecker reported that construction is moving forward as scheduled.

Finance Committee – Member Bernecker again shared that EGRNow! raised \$406,000 and thanked Kevin Philipps for his work on this year's budget process and appreciates the information that is shared with the community.

Joint Facilities Committee – President Wolford reported that the Joint Facilities Agreement will be reviewed, and budgets were approved for next year.

Legislative Liaison Committee – Member Welch reported that the Legislative Committee is watching education bills closely, and the legislative group is restructuring.

Personnel Committee – President Wolford reported that the committee held their annual meeting.

Policy Review Committee – President Wolford reported that policy review committee meetings will be scheduled for this summer.

Liaisons

EGR Schools Foundation – Member Milanowski reported that the final board meeting was held with recognition of outgoing board members, and new executive board members were voted in. She reminded everyone of the Jimmy Gerken Open to be held on June 15. A donor appreciation event will be held in June.

Community Action Council – No reports.

PTO Council – President Wolford reported that the end of the year luncheon was held in May.

Parks & Recreation – Member Hessler reported that the high school track and pool will be undergoing updates and repairs.

Superintendent's Advisory Council (SAC) – No reports.

Leadership & Youth Development (LYD) – Member Milanowski reported on new board members and officers and the group is looking for leaders and training opportunities, and event planning is underway. *Parent Advocates for Special Education (PASE)* – No reports.

Member Bernecker reported that the 2016-2017 Hearts of Gold event will benefit Arbor Circle.

ADJOURNMENT

President Wolford adjourned the meeting at 6:01 p.m.

Respectfully submitted,



Beth Milanowski, Secretary
East Grand Rapids Public Schools Board of Education

* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

** If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.