

## **Our Mission**

*Educating and inspiring each student  
to navigate successfully  
in a global community*

## **EAST GRAND RAPIDS PUBLIC SCHOOLS**

Kent County, Michigan

### **REGULAR MEETING of the East Grand Rapids Board of Education**

James E. Morse Administration Center at Woodcliff  
2915 Hall Street SE, East Grand Rapids, MI 49506

**Monday, October 26, 2015**

### **MINUTES**

The **REGULAR MEETING** of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Monday, October 26, 2015, in the Community Board Room of the James E. Morse Administration Center at Woodcliff, 2915 Hall Street SE, East Grand Rapids, MI 49506.

### **BOARD OF EDUCATION**

Present: Michelle Rabideau, Beth Milanowski, Bob Wolford, Mark Hessler

Absent: Natalie Bernecker, Brian Coles, Elizabeth Welch

Administration: Dr. Sara Magaña Shubel, Jeanne Glowicki, Kevin Philipps, Bill Behrendt, Jenny Fee, Steve Wojciechowski, Lori Johnston, Tim Johnston, Peter Stuursma, Caroline Breault-Cannon, Anthony Morey, Craig Weigel

### Meeting Called to Order

President Rabideau called the meeting to order at 6:00 p.m.

Acknowledgment of Guests – President Rabideau acknowledged State Representative Winnie Brinks, who was in attendance at tonight's meeting.

### Public Comments – None

Member Welch arrived at 6:01 p.m.

### Board Secretary's Report: Communications to and from the Board – Beth Milanowski

The Board received communication from Emily Schneider on personnel changes.  
The Board sent communication to EGRPS families on bond construction updates.

High School Student Council President's Report – Grace Schumar, Student Council Vice President, reported that Homecoming was a great success. Students are currently preparing for the upcoming Food Drive, partnering with Arbor Circle.

### **PRESENTATION / DISCUSSION ITEMS**

#### Recognition of National Merit Scholarship Competition

Lori Johnston, High School Director of Guidance, recognized Annalise Brinks for her accomplishments in becoming a National Merit Semi-Finalist. Oliver Vandenberg was unable to be present this evening; however, he was also recognized for his accomplishments in becoming a National Merit Commended Student. These students were congratulated by the board and presented with a certification of recognition.

Presentation on Middle School Art Mural – Peter Stuursma, Middle School Principal, recognized Holly Lampen, middle school art teacher, for her efforts in the arts and her work with middle school students and the community. Lampen provided an overview of the recent mural project which engaged all middle school students and was featured on The Miranda Show. A video was presented to the board. President Rabideau thanked Holly for her leadership and creativity.

#### High School Athletic Report –Tim Johnston

Tim Johnston, High School Director of Athletics, reported on the number of varsity sports offered in EGRPS and student participation, financial support from the Athletic Boosters, Title IX reporting, and team accolades. Johnston also shared a congratulatory letter from the MHSAA regarding positive behavior in our sports programs and that EGRPS received no negative reports of concern, sportsmanship, or ejections in the 2014/2015 school year. Johnston also reported on the 2016 OK Conference Realignment. A discussion was held among the board, and the board commended our student athletes on their accomplishments in academics while participating in sports and other activities.

Brian Coles arrived at 6:17 p.m.

### **ACTION ITEMS – CONSENT AGENDA**

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are considered routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve items in the Consent Agenda Numbers 9-10.

Approval of Minutes of REGULAR Meeting of 9/21/2015 (Enclosure #9)

Approval of Payment of Bills – September 2015 (Enclosure #10)

Member Milanowski moved to approve Consent Agenda Items 9-10. Member Hessler seconded the motion. Motion passed 6-0.

## **OTHER ACTION ITEMS**

Acceptance of 2014-2015 Audit Report – Kevin Philipps (Enclosure #11)

Background: The audit was completed by Maner Costerisan this fall. The Board Finance Committee reviewed the report and recommends that the Board of Education receive the 2014-2015 Audit Report.

Recommendation: Motion to receive the 2014-2015 Audit Report as presented and recommended by the Board Finance Committee and Superintendent.

Kevin Philipps, Assistant Superintendent of Instruction, presented the findings of the 2014-2015 Audit Report and commended the Business Office staff for their work all year long in accomplishing the tasks that led to such a positive audit.

Member Wolford moved to accept the 2014-2015 Audit Report as presented and recommended by the Board Finance Committee and Superintendent. Member Coles seconded the motion. A discussion was held among the board. The board commended Philipps on his leadership in the Business Office and the accuracies consistently in place. Motion passed 6-0.

Approval of Property Warranty Deed and Temporary Grading Permit to City of East Grand Rapids – Lake Drive Project

Kevin Philipps (Enclosure #12)

Background: During the summer of 2016, the City of East Grand Rapids will be making improvements to Lake Drive and the Lakeside Drive Intersection. This includes the widening of Lake Drive to meet federal standards and construction of a new driveway into the middle school off of Lake Drive. The widening of Lake Drive will require the city acquiring a small portion of middle school property, which will be sold by the district for \$1.00. The improvements to the middle school driveway will be paid for by the City. The City is requesting the approval of a warranty deed to acquire the portion of property, and a temporary grading permit to make the improvements to the driveway.

Recommendation: Motion to approve the warranty deed and temporary grading permit as presented.

Kevin Philipps provided an overview of the request to approve the Property Warranty Deed and Temporary Grading Permit to the City of East Grand Rapids for improvements to Lake Drive and the Lakeside Drive Intersection near the middle school. The Finance Committee reviewed the request and materials presented and recommends approval.

Member Coles moved to approve the Property Warranty Deed and Temporary Grading Permit to the City of East Grand Rapids – Lake Drive Project as presented. Member Hessler seconded the motion. A discussion was held among the board. Motion passed 6-0.

Approval of Design Development Drawings and Budget for Middle and High School Improvements – Kevin Philipps (Enclosure #13)

Background: Administration has been collaborating with our architects (GMB) and construction manager (OAK), to complete the design development drawings and budget for improvements planned for the middle and high school from the 2014 construction program. GMB will present the scope of work, and OAK will present the budget for these projects. The Facilities Committee has reviewed the drawings and budget, and recommends approval of the design development drawings and budget.

Recommendation: Motion to approve the design development drawings and budget for the middle and high school improvements from the 2014 construction program as recommended.

Kevin Philipps provided an overview of the design drawings and budget for middle and high school improvements and introduced Rob DenBesten from GMB who presented the design plans, and Jeremy Amshey from OAK who presented the budget information. The projects are scheduled to begin around Spring Break 2016 and should be finished by Labor Day 2016. The Learning Commons will begin before the end of this school year in order to be completed by Labor Day.

Member Wolford moved to approve the Design Drawings and Budget for the Middle School and High School Improvements as presented in Enclosure #14. Member Milanowski seconded the motion. A discussion was held among the board. Motion passed 6-0.

## **ADMINISTRATIVE REPORTS**

Superintendent

Dr. Shubel recognized Wealthy Elementary School on their National Blue Ribbon award. She invited Anthony Morey, Wealthy Elementary Principal, to provide background information on the award process. Morey reported that there were 13 elementary schools in the state of Michigan nominated for the award, and all 13 received Blue Ribbon recognition. The process involved multiple data sets, and Morey shared that this honor would not have been possible if not for the great systems we have in place in our district and the community of support, our teachers, and parents. Morey reported that Christen Sarjeant, Wealthy Elementary kindergarten teacher; and

Dr. Shubel will accompany him to Washington, D.C. in November to attend the National Blue Ribbon Ceremony and receive a plaque and flag to bring back to the district. Dr. Shubel and the board congratulated the collective efforts of Wealthy administration and staff on their work in completing the application process to become a National Blue Ribbon school.

Assistant Supt. of Business  
None

Assistant Supt. of Instruction

Jeanne Glowicki shared that the IB verification visit took place last week on October 22-23. She publicly thanked Jenny Fee, High School Principal; and Heather McKinney-Rewa, IB Coordinator, for their investment along with the staff and entire team. Glowicki reported that we will proceed with taking the IB curriculum through the Curriculum Team, moving forward with resources, working on identifying teachers, and board presentations. A grant has been awarded by the EGR Schools Foundation which will support a presentation on November 3 at 7:00 p.m. in the High School Little Auditorium where three IB Diploma Programme graduates will share their two-year journey in pursuit of the IB Diploma. These IB graduates who attend the University of Michigan, Michigan State University, and University of Chicago will speak about their junior and senior years in high school, their IB courses, extended essay, and creativity, activity, and action project. They will also share how their experiences helped them prepare for their post-secondary life.

Board Member Reports

*Communications Committee* – No reports.

*Facilities Committee* – No reports.

*Finance Committee* – No reports.

*Joint Facilities Committee* – No reports.

*Legislative Liaison Committee* – Member Hessler reported that the committee has expressed concern and opposition to two bills currently being considered in Lansing; 3<sup>rd</sup> Grade Retention, and Guns in Schools. A Grassroots meeting will be held at KISD this week, and Dr. Shubel invited everyone to attend.

*Personnel Committee* – No reports.

*Policy Review Committee* – No reports.

Liaisons

*EGR Schools Foundation* –Member Rabideau reported that student representatives created a video on funding misperceptions in our schools; the video is available on the Foundation website. EGRNow! is ready to accept donations. Foundation grant requests will be reviewed in November.

*Community Action Council* – No reports.

*PTO Council* – No reports.

*Parks & Recreation* – No reports.

*Superintendent's Advisory Council (SAC)* – Member Hessler reported that the first meeting was held on October 14 where Anthony Morey provided a security update of improvements in our school buildings.

*Leadership & Youth Development (LYD)* – No reports.

*Parent Advocates for Special Education (PASE)* – Member Welch reported that meetings were held in September and October and she will report back on topics and development.

Member Milanowski recognized the Hearts of Gold committee and shared that there was a great deal of excitement, energy, and support from the community.

The next regular board meeting will be held on Monday, December 7, 2015, at 6:00 p.m.

**ADJOURNMENT**

President Rabideau adjourned the meeting at 7:36 p.m.

Respectfully submitted,



Beth Milanowski, Secretary  
East Grand Rapids Public Schools Board of Education

\* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

\*\* If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.