

Our Mission

*Educating and inspiring each student
to navigate successfully
in a global community*

EAST GRAND RAPIDS PUBLIC SCHOOLS

Kent County, Michigan

REGULAR MEETING of the East Grand Rapids Board of Education

The James E. Morse Administration Center at Woodcliff
2915 Hall Street SE, East Grand Rapids, MI 49506

Monday, June 12, 2017

MINUTES

The **REGULAR MEETING** of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Monday, June 12, 2017, in Community Board Room at the James E. Morse Administration Center, 2915 Hall Street SE, East Grand Rapids, MI 49506.

BOARD OF EDUCATION

Present: Elizabeth Welch, Beth Milanowski, Natalie Bernecker, Mark Hessler, Brian Coles, Brad Laackman

Absent: Robert Wolford

Administration: Dr. Sara Magaña Shubel, Jeanne Glowicki, Kevin Philipps, Bill Behrendt, Doug Jenkins, Jenny Fee, Lori Johnston, Anthony Morey, Shelly Schram, Carlye Allen, Caroline Breault-Cannon, Craig Weigel

Meeting Called to Order

Vice President Welch called the meeting to order at 6:00 p.m.

Acknowledgment of Guests - None

Board Secretary's Report: Communications to and from the Board – None

PRESENTATION / DISCUSSION ITEMS

Recognition of Girls Tennis State Championships

Jenny Fee, High School Principal, announced the district's 129th State Championship and congratulated the Girls Tennis Team on this honor. Fee shared several highlights of the team's season. All coaches and members of the team were congratulated by the board and presented with certificates of recognition. Fee also announced that Coach Morey (Mickey) Mikesell was named by the Tennis Coaches Association as the Regional Tennis Coach of the Year.

Recognition of Boys Lacrosse State Championships

Jenny Fee, High School Principal, announced the district's 130th State Championship and congratulated the Boys Lacrosse Team on this honor. Fee shared several highlights of the team's season. All coaches and members of the team were congratulated by the board and presented with certificates of recognition. Fee also announced that Coach Rick DeBlasio was named by the USA LAX Association as Lacrosse Coach of the Year.

President Wolford arrived at 6:08 p.m.

ACTION ITEMS - CONSENT AGENDA

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any board member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the items in the Consent Agenda, Numbers 5-24.

Approval of Minutes of BUDGET HEARING of 6/5/2017 (Enclosure #5)

Appointment of Legal Counsel (Enclosure #6)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Budget Line Funds (Enclosure #7)

Designation of Depositories (Enclosure #8)

Authorize the Superintendent, Assistant Superintendent of Business, and Board Treasurer to Sign Checks (Enclosure #9)

Authorize the Superintendent of Schools or his/her Designee to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate Employment for Certificated Staff (Enclosure #10)

Authorize the Superintendent or Assistant Superintendent of Business to Hire, Accept Resignations, Approve Leaves of Absence, and to Terminate, When Necessary, Support Personnel (Enclosure #11)

Authorize the Superintendent or Assistant Superintendent of Business to Invest Funds (Enclosure #12)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds (Enclosure #13)

Authorize District to Utilize Electronic Transactions of Funds (Enclosure #14)

Authorize the Superintendent or Assistant Superintendent of Business to Transfer Funds from the General Fund to the Food Service Fund, Athletic Fund, Millage Fund, or Student Activity Fund, and to Make Fund Modifications as Necessary (Enclosure #15)

Authorization for Signatures on Checking Accounts (Enclosure #16)

Appointment of Auditors (Enclosure #17)

Adoption of the Summer Tax Collection (Enclosure #18)

Authorization to Approve Letters of Agreement with EGREA and EGRASE (Enclosure #19)

Resolution for Membership in Michigan High School Athletic Association (Enclosure #20)

Approval of Board of Education Memberships and Dues

Approval for Board of Education Members to attend any or all MASB, MASA, or KIASB conferences and activities

Official Meeting Dates for the 2017-2018 School Year (Enclosure #23)

Periodicals for the Board of Education

Member Bernecker moved to approve Consent Agenda items 5-24. Member Hessler seconded the motion. Motion passed 7-0.

OTHER ACTION ITEMS

Approval of 2017-2018 General Fund Budget (Enclosure #25a-c)

Kevin Philipps, Assistant Superintendent of Business, presented the recommendation for the 2017-2018 General Fund Budget as presented.

Member Coles moved to approve the 2017-2018 General Fund Budget as presented. Member Laackman seconded the motion. A discussion was held among the board. Motion passed 7-0.

Approval of 2017-2018 Budget for the Sinking Fund (Enclosure #25a-c)

Kevin Philipps presented the recommendation for the 2017-2018 Budget for the Sinking Fund.

Member Coles moved to approve the 2017-2018 Budget for the Sinking Fund. Member Laackman seconded the motion. Motion passed 7-0.

Approval of 2017-2018 Budget for Debt Retirement (Enclosure #25a-c)

Kevin Philipps presented the recommendation for the 2017-2018 Budget for Debt Retirement.

Member Coles moved to approve the 2017-2018 Budget for Debt Retirement as presented. Member Laackman seconded the motion. Motion passed 7-0.

Public Comments - None

Approval of 2016-2017 Final Budget Amendments (Enclosure #27)

Kevin Philipps presented the 2016-2017 Final Budget Amendments.

Member Milanowski moved to approve the 2016-2017 Final Budget Amendments as recommended by the Finance Committee and presented. Member Wolford seconded the motion. A discussion was held among the board. Motion passed 7-0.

Approval of State Aid Loan Resolution (Enclosure #28)

Kevin Philipps presented details of the State Aid Loan Resolution.

Member Hessler moved to approve the State Aid Loan Resolution as presented. Member Milanowski seconded the motion. A discussion was held among the board. Motion passed 7-0.

Approval of Administrative and Teacher Contracts (Enclosure #29)

Dr. Shubel announced two new administrative positions; Jenny Fee, Assistant Superintendent of Instruction; and Craig Weigel, High School Principal. She also announced that the district has hired Katherine Miller, high school English/Psychology teacher.

Member Coles moved to approve the Administrative and Teacher Contracts as presented. Member Milanowski seconded the motion. Motion passed 7-0.

Approval of Administrative and Non-Union Salaries for 2017-2018 (Enclosure #30)

Background: The Personnel Committee is recommending contract and salary provisions for Administrative and Non-Union personnel.

Recommendation: Motion to approve the contract and salary provisions for Administrative and Non-Union personnel as recommended by the Personnel Committee.

Philipps provided an overview of the salary provisions as presented.

Member Laackman moved to approve the contract and salary provisions for Administrative and Non-Union personnel as recommended by the Personnel Committee as presented. Member Milanowski seconded the motion. Motion passed 7-0.

Approval of Contract and Salary Provisions for the Superintendent for 2017-2018 (Enclosure # 31)

Background: Approval of Contract and Salary Provisions for the Superintendent for 2017-2018.

Recommendation: Motion to approve the contract and salary provisions for the Superintendent as recommended by the Personnel Committee.

President Wolford provided an overview of the Personnel Committee's recommendations for the contract and salary provisions as presented.

Member Coles moved to approve the contract and salary provisions for the Superintendent as recommended by the Personnel Committee as presented. Member Bernecker seconded the motion. Motion passed 7-0.

Approval of School Bond Loan Resolution (Enclosure #32)

Background: The district borrows annually from the School Bond Loan Program to assist in making our debt retirement payments. The application for the 2017-2018 borrowing needs to be approved by the full Board.

Recommendation: Motion to approve the resolution authorizing the district to borrow funds from the Michigan School Bond Loan Program as presented.

Philipps provided an overview of the School Bond Loan Program.

Member Bernecker moved to approve the resolution as presented. Member Coles seconded the motion. Motion passed 7-0.

Approval of Early/Middle College Resolution (Enclosure #33)

Background: The District will participate in Kent Intermediate School District's Early/Middle College program (entitled "Launch U") for the 2017-2018 school year and foreseeable future.

Recommendation: Motion to approve the Early/Middle College Resolution as presented.

Dr. Shubel provided an overview of the Kent ISD Early/Middle College program and recommended approval of the resolution as presented. Member Coles moved to approve the resolution as presented. Member Laackman seconded the motion. Motion passed 7-0.

ADMINISTRATIVE REPORTS

Superintendent

Dr. Shubel shared highlights of the school year which included many celebrations and accomplishments that focused on the development of the whole child. We look forward to continuing our learning with staff during Summer Learning sessions.

Dr. Shubel announced that in addition to this evening's contract approvals there will still be a few new hires this summer, and we are currently in the process of interviewing candidates. We look forward to welcoming new staff members to our district in the fall.

Assistant Superintendent of Business

No reports.

Assistant Superintendent of Instruction

Jeanne Glowicki shared her sentiments on her upcoming retirement and the memorable experiences she has had while working in EGRPS. She expressed her appreciation to the board and administration, staff and students, and the whole EGR community for creating such a wonderful place to work, teach, and learn.

Vice President Welch thanked Jeanne on behalf of the board for her dedication and commitment to the EGRPS community. A discussion was held among the board.

Board Member Reports

Communications Committee – No reports.

Facilities Committee – No reports.

Finance Committee – No reports.

Joint Facilities Committee – Member Wolford reported that a meeting was held in May where the committee passed an annual budget and finalized the amendment to the Joint Facilities agreement. The revised agreement will be brought to the full board at a future meeting.

Personnel Committee – Member Wolford reported that a meeting was held in May to discuss items presented this evening.

Policy Review Committee – No reports.

Legislative Liaison Committee – Member Welch reported that the committee is moving forward with their work through the summer.

Liaisons

EGR Schools Foundation – Member Milanowski reported that outgoing Foundation board members were honored and new board members were announced. She reported on EGRNow! and mini grant funding for new learning opportunities.

Leadership & Youth Development (LYD) – Member Milanowski reported that Senior Retreat and Freshman Connection leaders are being trained for upcoming events to be held in August. New programming is being planned with the Sisterhood group involving mentoring between high school seniors and freshmen.

Community Action Council – No reports.

Parks & Recreation – Member Hessler reported that a meeting is being held this evening.

PTO Council – Member Wolford reported that the Annual Spring Luncheon was held. He shared that Patty Temple, retired Director of Operations, was presented with the Distinguished Service Award.

Superintendent's Advisory Council (SAC) – No reports.

Parent Advocates for Special Education (PASE) – Member Bernecker reported that the meetings for this school year have concluded and the group will continue their work on special education issues.

Member Bernecker expressed her appreciation and thanked Jeanne Glowicki for all her work during her tenure in EGRPS. The board presented Jeanne with a gift of recognition and appreciation for her years of service in EGRPS and wished her well in her retirement.

ADJOURNMENT

Vice President Welch adjourned the meeting at 6:42 p.m.

Respectfully submitted,



Beth Milanowski, Secretary
East Grand Rapids Public Schools Board of Education

* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

** If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.

jmm 6/13/2017