



## **EAST GRAND RAPIDS PUBLIC SCHOOLS**

Kent County, Michigan

### **REGULAR Meeting of the East Grand Rapids Board of Education**

The James E. Morse Administration Center at Woodcliff, 2915 Hall Street SE East Grand Rapids, MI 49506.  
For Information: Phone 616-235-3535.

**Monday, March 13, 2017**

**6:00 p.m.**

### **AGENDA**

1. Meeting Called to Order
2. Acknowledgment of Guests
3. Public Comments
4. Board Secretary's Report: Communications to and from the Board – Beth Milanowski
5. High School Student Council President's Report – Francesca Aquino

### **PRESENTATION / DISCUSSION ITEMS**

6. Recognition of *We The People* State Championship – Dr. Shubel and Jenny Fee
7. IB Curriculum Update – Jeanne Glowicki, Assistant Superintendent of Instruction; (Enclosure #7)  
Heather McKinney, IB Coordinator; and High School Students:  
Isabelle Atwood                      Joe Meston                      Jagieka Timek  
Julia Blanchard                      Keegan Sullivan                      Sam VanderVeen

### **ACTION ITEMS – CONSENT AGENDA**

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are considered routine or have been previously discussed by the Board of Education. Any Board Member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve items in the Consent Agenda Numbers 8 through 9.

8. Approval of Minutes of REGULAR Meeting of 2/20/2017 (Enclosure #8)
9. Approval of Payment of Bills – February 2017 (Enclosure #9)

### **OTHER ACTION ITEMS**

10. Approval of Numbers for the 2017-2018 Schools of Choice Programs – Dr. Shubel (Enclosure #10)

Background: East Grand Rapids Public Schools has participated in the Kent Intermediate School District Collaborative Schools of Choice Program since its inception in the 1996-1997 school year. The Finance Committee and Superintendent are recommending that we accept 21 students through the 2017-2018 Kent ISD Collaborative Schools of Choice Program.

Recommendation: Motion to accept 21 students through the 2017-2018 Kent ISD Collaborative Schools of Choice Program.

## ADMINISTRATIVE REPORTS

11. Superintendent

12. Assistant Supt. of Business

13. Assistant Supt. of Instruction

- Summer Learning
- August PD

14. Board Member Reports

*Communications Committee* - Milanowski

*Facilities Committee* - Bernecker

*Finance Committee* - Bernecker

*Joint Facilities Committee* – Wolford

*Legislative Liaison Committee* - Welch

*Personnel Committee* –Wolford

*Policy Review Committee* – Wolford

Liaisons

*EGR Schools Foundation* - Milanowski

*Community Action Council* – Hessler

*PTO Council* – Wolford

*Parks & Recreation* – Hessler

*Superintendent's Advisory Council (SAC)* – Coles

*Leadership & Youth Development (LYD)* – Milanowski

*Parent Advocates for Special Education (PASE)* – Bernecker

15. Adjournment

\* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall Street SE, East Grand Rapids, MI 49506.

\*\* If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara Magaña Shubel, Superintendent, at 616-235-3535.

BOARD ENCLOSURE

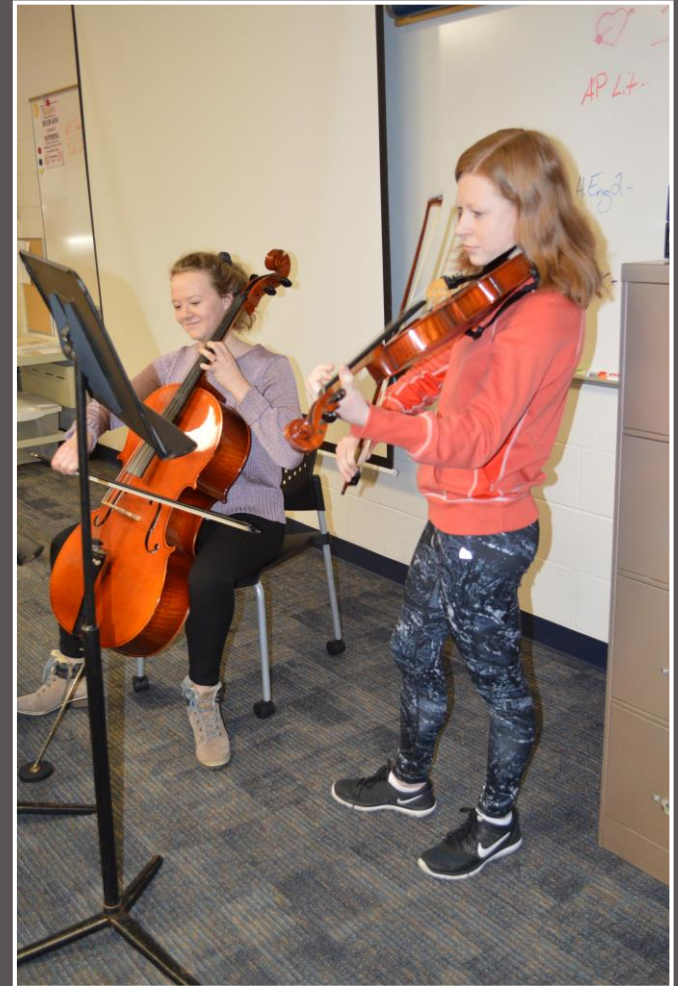
March 13, 2017

Item No. 7

# IB Diploma Programme Implementation

# Year One

- 18 new courses (HL & SL)
- 25 IB DP Candidates
- 248 juniors taking IB courses (over 60%)
  - 153 taking one course
  - 62 taking two courses
  - 8 taking three courses
- 41 juniors taking an IB test this year
  - Only two courses testing this May



# Working with Cohort #1



- Informational evening meetings for parents
  - Education—CAS, EE, Group 4 Project, & Managebac
- Registration of students for assessments
- Preparation of Internal Assessments in May
- Guiding Candidates through CAS & Managebac
- Individual parent/student meetings by request
- Orchestrating IB's Oral assessments for Spanish SL & Language and Literature SL/HL

# Working with Cohort #2

- Presentation in Sophomore ELA classes
- Student Forum
  - Current candidates spoke with Sophomores
- Dessert
  - Students invited to work through potential pathways
- Walking students through IB Declaration process
- Individual student meetings
- Parent and student meetings
- Evening Informational meetings





# Student Reflection

**Isabel Atwood**

IB Language & Literature HL  
IB Spanish HL  
IB Psychology SL  
IB Biology HL  
IB Math Studies SL  
IB Film SL



**Keegan Sullivan**

IB Language & Literature HL  
IB Spanish SL  
IB History HL  
IB Biology HL  
IB Math Studies SL  
IB Film SL

**Julia Blanchard**

IB Language & Literature HL  
IB Spanish HL  
IB Psychology SL  
IB Physics SL  
IB Mathematics HL  
IB Visual Arts SL



**Jagienka Timek**

IB Language & Literature HL  
IB Spanish HL  
IB Psychology SL  
IB Biology HL  
IB Mathematics HL  
IB Music—Orchestra SL

**Joe Meston**

IB Language & Literature HL  
IB Spanish HL  
IB History HL  
IB Physics SL  
IB Mathematics HL  
IB Music--Band SL



**Sam VanderVeen**

IB Language & Literature SL  
IB Spanish HL  
IB History SL  
IB Biology HL  
IB Mathematics HL  
IB Music--Band SL

# Adjusting as We Learn

- TOK
  - Junior Year
    - Embedded into English and World Language course one day a week (Two TOK classes a week)
  - Senior Year
    - Once a week during lunch
- IB Music SL
  - Embedded into band/orchestra/choir
    - Each Wednesday



# IB Teacher Work

- Grants writing for resources
- Managebac training
- Subject area updates
- Assessment training
- Assessment calendar
- Support of CAS & EE



# Looking Forward

- Working within IBIS
  - submit Internal Assessment grades
  - submit student work for moderation
- Formalize Cohort #2
- Support Cohort #1 with EE process
- Facilitate our first May assessments



# Getting Ready for Next Year



- Formal system for test registration & payment?
- Assessment results available in July
- Refining IB educational opportunities
- Continue supporting teachers developing new curriculum
- Hosting opportunities for all stakeholders to hear from Candidates

## **Our Mission**

*Educating and inspiring each student  
to navigate successfully  
in a global community*

BOARD ENCLOSURE

March 13, 2017

Item No. 8

DRAFT

## **EAST GRAND RAPIDS PUBLIC SCHOOLS**

Kent County, Michigan

### **REGULAR MEETING of the East Grand Rapids Board of Education**

The James E. Morse Administration Center at Woodcliff  
2915 Hall Street SE, East Grand Rapids, MI 49506

**Monday, February 20, 2017**

### **MINUTES**

The **REGULAR MEETING** of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Monday, February 20, 2017, in Community Board Room at the James E. Morse Administration Center, 2915 Hall Street SE, East Grand Rapids, MI 49506.

### **BOARD OF EDUCATION**

Present: Robert Wolford, Elizabeth Welch, Beth Milanowski, Brian Coles, Mark Hessler, Brad Laackman

Absent: Natalie Bernecker

Administration: Dr. Sara Magaña Shubel, Jeanne Glowicki, Kevin Philipps

#### **Meeting Called to Order**

President Wolford called the meeting to order at 6:00 p.m.

#### **Acknowledgment of Guests** - None

#### **Public Comments** - None

Board Secretary's Report: Communications to and from the Board – None

High School Student Council President's Report - None

### **ACTION ITEMS - CONSENT AGENDA**

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any board member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the items in the Consent Agendas, Numbers 6-8.

Approval of Minutes of REGULAR Meeting of 1/23/2017 (Enclosure #6)

Approval of Minutes of SPECIAL Meeting of 01/27/2017 (Enclosure #7)

Approval of Payment of Bills – January 2017 (Enclosure #8)

Member Welch moved to approve Consent Agenda items 6-8. Member Hessler seconded the motion. Motion passed 6-0.

### **OTHER ACTION ITEMS**

Approval of Pool Boiler Replacement Bid – Kevin Philipps (Enclosure #9)

Background: The district requested bids to replace the boiler system for the community pool at the high school from the 2014 construction program. The bid categories were plumbing/mechanical and electrical. Three bids for each category were received, and the district recommends accepting the low bid from each category. Combined with fees and contingency, the total amount requested for approval is \$195,187. The bids have been reviewed by the Facilities Committee and Superintendent and they recommend accepting the bids as presented.

Recommendation: Motion to approve the community pool boiler bids totaling \$195,187 as recommended by the Facilities Committee and Superintendent.

Philipps provided an overview of the pool boiler replacement bids and introduced Jeremy Amshey, Construction Manager with OAK, who shared that the pool boiler replacement work would begin July 5, to be completed by the beginning of August. He shared that the pool would not need to be drained in order to complete this project. He also shared that it is possible that the pool lighting could be replaced at the same time if recommended by the Facilities Committee and approved by the board in the near future. A discussion was held among the board.

Member Coles moved to approve the community pool boiler bids totaling \$195,187 as recommended by the Facilities Committee and Superintendent. Member Milanowski seconded the motion. Motion passes 6-0.

Approval of Purchase of District Vans – Kevin Philipps (Enclosure #10)

**Background:** The district is seeking approval to purchase three passenger vans from the 2014 construction program to replace the current passenger vans that were purchased in 2005. The vans are used to transport small groups of students and staff for school related activities that do not require a school bus. The district participates in the state MiDEAL bidding program for these type of purchases, and received a bid quote through MiDEAL from Berger Chevrolet of \$83,778 for the three vans. The bids have been reviewed by the Facilities Committee and Superintendent and they recommend accepting the bid from Berger Chevrolet as presented.

**Recommendation:** Motion to approve the purchase of three passenger vans from Berger Chevrolet in the amount of \$83,778 as recommended by the Facilities Committee and Superintendent.

Philipps reported that the district vans need to be replaced and presented the recommendation of the Facilities Committee and Superintendent to purchase three passenger vans from Berger Chevrolet as quoted through the MiDEAL state program in the total amount of \$83,778. A discussion was held among the board.

Member Hessler moved to approve the purchase of three passenger vans from Berger Chevrolet in the amount of \$83,778 as recommended by the Facilities Committee and Superintendent. Member Laackman seconded the motion. Motion passes 6-0.

**ADMINISTRATIVE REPORTS**

Superintendent

Dr. Shubel reported that she met with the Communications Committee and discussed the Kent County Common Calendar which was approved for the 2017-2018 school year. She explained that the existing EGRPS 3-year contract is in place for one more year and that the district will adhere to the previously established contract calendar; thus, we will not follow the Common Calendar for the 2017-2018 school year, as approved by a waiver from the state. In 2018-2019, we will look at starting school prior to Labor Day. A reminder will be sent to parents of the district's intent to adhere to our posted calendar for 2017-2018, and provide notice of the pre-Labor Day start for the 2018-2019 school year. A discussion was held among the board.

Dr. Shubel reported that information on the Regional Enhancement Millage will be emailed to EGRPS families this week and posted on our district website.

Assistant Superintendent of Business

Kevin Philipps shared an overview of the Governor's preliminary budget which reflects a projected increase in the foundation allowance of \$91 per-pupil for EGRPS. This is the first step in the lengthy budget process, as the House and Senate still need to present their budget proposals. Governor is proposing a 40% increase in funding for academically at-risk children to a total of \$529 million. We receive a minimal amount of at-risk funds to help offset the costs of our elementary reading specialists. Governor proposed a new item of funding in recognition of the higher instructions costs of educating high school students which would include additional per-pupil payments to districts with students in grades 9-12, resulting in up to \$50 per high school student enrolled and attending in the district. Districtwide this would equal approximately \$17 per student, bringing the total funding increase to \$108 per-pupil. Retirement rates were announced with an increase from 24.94 to 25.56%. Governor is proposing adding money to Section 147A which would have a net impact of zero by returning the returning rate to the existing rate. We will know more following the May Revenue Conference.

Assistant Superintendent of Instruction

None

Board Member Reports

*Communications Committee* – Member Milanowski reported discussions were held regarding the Common Calendar, Enhancement Millage, and EGRNow! with presentations to be shared with PTO groups in March and April.

*Facilities Committee* – Member Coles reported that options for pool lighting replacement were considered, and the committee decided to move forward with ordering a sample of LED lights for the existing truss system to gauge its effectiveness before proceeding with a final decision.

*Finance Committee* – No reports.

*Joint Facilities Committee* – No reports.

*Legislative Liaison Committee* – Member Welch reported that state representatives are confirmed to attend the upcoming Town Hall meeting on April 24. We are hoping to have senators attend, also. The income tax repeal is a great concern affecting school funding, and information will be shared with the community.

*Personnel Committee* – No reports.

*Policy Review Committee* – No reports.

Liaisons

*EGR Schools Foundation* – Member Milanowski reported Hurrah! will be held on April 22. Long-term fundraising was discussed. Foundation grant requests are due March 1.

*Community Action Council* – No reports.

*PTO Council* – Member Wolford reported a discussion was held on the regional enhancement millage.

*Parks & Recreation* – No reports.

*Superintendent's Advisory Council (SAC)* – No reports.

*Leadership & Youth Development (LYD)* – Member Milanowski reported the board reviewed their mission and programs and discussed current needs with administrators.

*Parent Advocates for Special Education (PASE)* – No reports.

The next regular board meeting will be held on Monday, March 13, 2017, at 6:00 p.m.

**ADJOURNMENT**

President Wolford adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Beth Milanowski, Secretary  
East Grand Rapids Public Schools Board of Education

\* Minutes for this meeting will be available in the Superintendent's Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

\*\* If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.



**BUSINESS OFFICE**

**MEMORANDUM**

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Date: March 13, 2017

To: Dr. Sara Magaña Shubel, Superintendent  
The Board of Education

From: Kevin D. Philipps, Assistant Superintendent of Business

Subject: February 2017 Payment of Bills

APPROVE **January General Fund (11)** – checks #125966 through check #126024 in the total amount of \$487,608.38.

APPROVE **January Athletic Fund (21)** – checks #21393 through check #21401 in the total amount of \$2,466.20.

APPROVE **January Sinking Fund (41)** – check #519 in the amount of \$1,054.96.

APPROVE **January Capital Projects (43)** – checks #322 through check #328 in the total amount of \$65,096.28.

APPROVE **January Student Activity Fund (61)** – checks #25334 through #25374 in the total amount of \$20,515.73.

APPROVE **January Joint Facilities Fund** – no checks this month.

APPROVE **January Debt Retirement** – no checks this month.

**East Grand Rapids Public Schools  
Schools of Choice Recommendation  
2017-2018**

	District EC Programs	Grade Level													District Total
		K	1	2	3	4	5	6	7	8	9	10	11	12	
<b>Number of Sections</b>		9	8	8	9	9	9	9.5	9.2	9.25					
<b>2016-17 Enrollment rolled forward</b>	19	*	176	193	201	218	231	201	231	223	245	258	244	267	**2707
<b>Average Class Size</b>		*	22	24.125	22.3333	24.2222	25.6667	21.1579	25.1087	24.1081					
<b>Approved Choice Openings</b>		20 <sup>†</sup>	0	1	0	0	0	0	0	0	0	0	0	0	21
<b>2017-18 Enrollment including SoC openings</b>	19	*	176	194	201	218	231	201	231	223	245	258	244	267	**2707
<b>Average Class Size including SoC openings</b>		*	22.00	24.25	22.33	24.22	25.67	21.16	25.11	24.11					

\* Kindergarten numbers are unable to be determined at this time as we are still in the process of registration.

\*\* District Totals do not include incoming Kindergarten numbers.

<sup>†</sup>One K opening is in the State of MI 105C Program, open to students in counties that are directly adjacent to Kent County.