

## **Our Mission**

*Educating and inspiring each student  
to navigate successfully  
in a global community*

## **EAST GRAND RAPIDS PUBLIC SCHOOLS**

Kent County, Michigan

### **REGULAR MEETING of the East Grand Rapids Board of Education**

The James E. Morse Administration Center at Woodcliff  
2915 Hall Street SE, East Grand Rapids, MI 49506

**Monday, September 18, 2017**

### **MINUTES**

The **REGULAR MEETING** of the East Grand Rapids Public Schools Board of Education, Kent County, Michigan, was held on Monday, September 18, 2017, in Community Board Room at the James E. Morse Administration Center, 2915 Hall Street SE, East Grand Rapids, MI 49506.

#### **BOARD OF EDUCATION**

Present: Robert Wolford, Elizabeth Welch, Beth Milanowski, Natalie Bernecker, Mark Hessler, Brian Coles, Brad Laackman

Absent: None

Administration: Dr. Sara Magaña Shubel, Jenny Fee, Kevin Philipps, Bill Behrendt, Doug Jenkins, Craig Weigel, Steve Wojciechowski, Lori Johnston, Anthony Morey, Shelly Schram, Carlye Allen, Caroline Breault-Cannon

#### Meeting Called to Order

President Wolford called the meeting to order at 6:00 p.m.

Acknowledgment of Guests - None

Public Comments – None

Board Secretary's Report: Communications to and from the Board – None

Student Council President's Report - None

#### **PRESENTATION / DISCUSSION ITEMS**

##### First Reading of Revised Board Policies (Enclosure #6)

Dr. Shubel presented the policies that were reviewed by the Policy Review Committee as presented in Enclosure #6. A discussion was held among the board and these policies will be presented for approval at the October 23 board meeting.

#### **ACTION ITEMS - CONSENT AGENDA**

Background: In order to save time during the meeting, we are using a Consent Agenda. Items in the Consent Agenda include those that are routine or have been previously discussed by the Board of Education. Any board member may request to have any item removed for a separate discussion and vote.

Recommendation: Motion to approve the items in the Consent Agenda, Numbers 7-8.

Approval of Minutes of REGULAR Meeting of 8/15/2017 (Enclosure #7)

Approval of Payment of Bills – August 2017 (Enclosure #8)

Member Hessler moved to approve Consent Agenda items 7-8. Member Welch seconded the motion. Motion passed 7-0.

## **OTHER ACTION ITEMS**

### Approval of New Teacher Contracts (Enclosure #9)

Dr. Shubel announced the hiring of Kailey Faris, Lakeside Elementary 1<sup>st</sup> Grade teacher.

Member Milanowski moved to approve the Teacher Contract as presented. Member Coles seconded the motion. Motion passed 7-0.

### Appoint Delegate Representatives to MASB Fall Conference Delegate Assembly

Background: The Michigan Association of School Boards 2017 Delegate Assembly is meeting for the annual 2017 Fall Conference at the Lansing Center on Thursday, November 9 at 7:30pm. Three delegates may be appointed to represent the East Grand Rapids Board of Education.

Recommendation: Motion to appoint Delegate Representatives to MASB Fall Conference Delegate Assembly.

Member Wolford moved to appoint Brad Laackman to represent the East Grand Rapids Board of Education at the MASB Fall Conference Delegate Assembly. Member Coles seconded the motion. Motion passed 7-0.

### Approval of Superintendent Goals for 2017-2018 (Enclosure #11)

Background: The Superintendent Goals for 2017-2018 are presented.

Recommendation: Motion to approve the finalized Superintendent's Goals for 2017-2018 as presented.

President Wolford reported that the board received Dr. Shubel's Goals for 2017-2018 and shared that the goals are closely aligned with the district's Strategic Plan and does not represent all the work of the administrative team in the district; rather, it is an overview of major items to focus on this year. Dr. Shubel reported that her goals represent some items that are reviewed on an annual basis and provided an overview of her goals as presented.

Member Welch moved to approve the Superintendent's Goals for 2017-2018 as presented. Member Laackman seconded the motion. A discussion was held among the board. Motion passed 7-0. President Wolford thanked Dr. Shubel for her work in establishing these goals.

## **ADMINISTRATIVE REPORTS**

### Superintendent

Dr. Shubel reported that the beginning of the school year has started out smoothly. She shared that everyone is looking forward to another great school year.

### Assistant Superintendent of Business

Kevin Philipps shared an update on student enrollment numbers, currently at 2911. This year's enrollment numbers have not followed the typical trend, with 1st and 4<sup>th</sup> grades lower than expected. For an actual per-pupil count, we will need to consider the number of students that are not 1.0 FTE. From a contract formula standpoint, with the current enrollment numbers, eligible teachers would receive a step increase; however, the 1% base salary increase granted in 2016 would be repealed.

### Assistant Superintendent of Instruction

Jenny Fee reported that she has experienced a smooth transition to her new role as Assistant Superintendent of Instruction and she expressed her appreciation of her predecessor, Jeanne Glowicki, for leaving the department in such good standing. She shared that prior to the school year she held a week-long New Teacher Orientation session and commended the administrators on hiring a great group of new teachers. Professional development sessions were held prior to the start of school where all administrators and 31 different staff members presented to their colleagues. Additionally, three outside consultants presented and received great reviews from staff. Fee also shared that implementation teams are kicking off with the Third Grade Reading Law and new science curriculum.

Board Member Reports

*Communications Committee* – Member Milanowski reported that the “Cheat Sheet” communications from the Foundation is appreciated by parents. The Facebook page has been successful with great feedback. Hearts of Gold week has kicked off with many activities taking place culminating in the football game this Friday, with Kids Food Basket as our partner this year.

*Facilities Committee* – None

*Finance Committee* – Member Bernecker reported that the committee met and discussed enrollment numbers.

*Joint Facilities Committee* – None

*Personnel Committee* – None

*Policy Review Committee* – Member Wolford reported that the committee reviewed revised policies as presented this evening.

*Legislative Liaison Committee* – Member Welch reported that a kickoff meeting was held last week with active parent participation. The committee is keeping an eye on the budget with the issues of roads and how this will impact schools. The reading bill is being discussed. A Town Hall meeting is being considered for next fall prior to the election.

Liaisons

*EGR Schools Foundation* – Member Milanowski reported that teacher awards were announced at Staff Opening Day.

*Leadership & Youth Development (LYD)* – Member Milanowski reported that events kicked off in August. Tommy Kawel, high school teacher, is the new liaison.

*Community Action Council* – None

*Parks & Recreation* – Member Hessler reported that approval was received for the Middle School Regatta fundraiser event.

*PTO Council* – Member Wolford announced that the first meeting of this school year will be held next Monday, September 25.

*Superintendent’s Advisory Council* – Member Coles announced that the first meeting will be held in November.

*Parent Advocates for Special Education (PASE)* – Member Bernecker reported that most of the PASE meeting dates conflict with our board meetings this year; however she will work with Bill Behrendt, Special Education Director, to stay informed and will continue to share information with the board. She shared that she is proud of how our district accommodates the interests of all students and encourages involvement.

The next board meeting will be held on Monday, October 23, 2017, at 6:00 p.m.

**ADJOURNMENT**

President Wolford adjourned the meeting at 6:30 p.m.

Respectfully submitted,



Beth Milanowski, Secretary  
East Grand Rapids Public Schools Board of Education

\* Minutes for this meeting will be available in the Superintendent’s Office at 2915 Hall St. SE, East Grand Rapids, MI 49506. The phone number is 235-3535.

\*\* If you plan to attend and have a special need and require accommodation to attend this meeting, please contact Dr. Sara M. Shubel, Superintendent, at 235-3535.