



## Child Care Registration Form 2018-2019

This completed Registration Form, August and September calendars, and \$50/child non-refundable Registration Fee are due at the WECC Office **no later than Monday, July 16, 2018.**  
**Registration Forms without the Registration Fee included will not be accepted.**  
A \$15 Card Key Fee will be assessed to every WECC Child Care family.

Child's Name \_\_\_\_\_  
Last First Middle

Birthdate \_\_\_\_\_  Male  Female

Elementary School \_\_\_\_\_ Grade (Fall 2018) \_\_\_\_\_

Preschool Class (i.e. T/Th 3 year olds) \_\_\_\_\_

Parent/Guardian(s) Name \_\_\_\_\_

Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell Phone# \_\_\_\_\_

Email Address \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

### NOTE:

- 2018-2019 Child Care Dates: August 20, 2018 - June 6, 2019
- K-5<sup>th</sup> Grade School-Year Program is based on your child's grade in the fall of 2018
- Children must be at least three-years-old and toilet-trained to attend WECC Child Care
- Contact Email: Jackie VanderPloeg, WECC Director, at [jvanderp@egrps.org](mailto:jvanderp@egrps.org)
- Contact Email: Teresa Catlin, Preschool/Child Care Billing Specialist, at [tcatlin@egrps.org](mailto:tcatlin@egrps.org)

## Child Care Fees Payment

- Please charge the \$50.00/child non-refundable Child Care Registration Fee to my credit card.
- Please charge the \$15.00 Card Key Fee/family to my credit card (includes 2 Card Keys).
- Please charge the monthly total fees to my credit card. I understand I will be invoiced on the 1<sup>st</sup> of the month and charges will be automatically withdrawn on the 15<sup>th</sup> of the month for the dates I have chosen for my child.
- Cashier's Check payable to: Woodcliff Early Childhood Center. Personal checks will not be accepted.

Select Card Type:  Discover  MasterCard  VISA  American Express

Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name on Card \_\_\_\_\_

### NOTE:

- Absences do not reduce the amount due. We plan, staff, and prepare for your child regardless if he/she is present or not. To provide the best possible environment for your child and our staff, payment for your monthly commitment is due regardless of attendance.
- Payments not made by the due date, and/or payments returned for non-sufficient funds may result in cancellations of your child's WECC Child Care. You will still be responsible for any charges incurred.